

APPROVED

Forest Grove Historic Landmarks Board
Community Auditorium, 1915 Main Street
August 27, 2019 -- 6:30 P.M. Page 1 of 2

Members Present: Jennifer Brent, George Cushing, Mark Fischer, Larissa Whalen Garfias, Kelsey Trostle, Bill Youngs
Member Excused: Holly Tsur
Staff Present: James Reitz
Council Liaison: Tom Johnston was excused.
Citizens Present: 01 (Gary Eddings)

1. **Call to Order:** Whalen Garfias opened the meeting at 6:32 p.m.

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. Outreach:

- i. **Quake Up!** (September 18): Cushing said he would take the lead on this event. He'll bring the display board plus a couple other poster board displays. Whalen Garfias plans to attend and bring her handouts as well as the "what items are needed in an emergency kit" game. Cushing said that Quake Up needed proof of insurance for the event; Reitz said he would check with the city about insurance coverage. There was a question about the event's timing and location; Cushing said he would get clarification and forward the information to all. Eddings said the Friends would like to participate; Cushing will arrange to get a second table for them.
- ii. **Chalk Art Festival** (September 21): Trostle said she would take the lead on this event; she'll purchase a square. Brent gave some suggestions on the chalk to use and that chalk would be provided. Youngs indicated he might participate also; others said they might as well. Suggestions for the art included the three districts as well as the new downtown district.
- iii. **Corn Roast** (September 21): Cushing said the cost was \$35; after discussion the Board determined that with all their other outreach efforts, they would have to pass on this opportunity.
- iv. **Public Safety Open House** (October 12): Cushing said he would again take the lead on this event. He'll contact the fire department, Northwest Natural Gas, and Clean Water Services (for information on the Scoggins Dam project). Trostle said she would contact PGE and try to get their participation also; Cushing noted that the Forest Grove Light and Power Department had not participated in the past but maybe they might if they know PGE might attend. Whalen Garfias said she would attend and bring glow sticks as well as her emergency preparedness game.

B. Funding Sources:

- i. Youngs said his workplace had provided \$50 to the Board to be used for the preservation grant program. Reitz said he would be able to provide a receipt as soon as the money was received.
- ii. Fischer said he had not been able to do much research yet, but Youngs said he had been making a lot of calls. There was not much progress to report but he was gathering a lot of information. He said the Board could qualify for some grants but there was not much available right now. He is still trying to make meaningful contact with Intel. Cushing reminded everyone that Court Carrier (Forest Grove Tourism Consultant) was expecting a call from us about grant funding as he had a lot of information as well as contacts to pursue. Youngs said he would contact him.

- iii. Whalen Garfias suggested we consider a calendar as a fundraiser as we had lots of photos of historic homes. Youngs said he had done a historic buildings calendar when he was in California and it was very successful. Eddings noted that the Friends had done one in the past and it too was successful. It was noted that it was too late to begin this project for a 2020 calendar but we should definitely consider this idea for the following year.

4. Old Business/New Business:

- A. Approval of Historic Landmarks Board Meeting Minutes. **The meeting minutes of July 23, 2019 were approved with minor corrections.**
- B. Council Liaison Report. None, as Councilor Johnston was excused. Reitz said that Councilor Johnston had been diagnosed with leukemia and was in serious condition. Whalen Garfias provided a get-well card that all members signed and that Reitz will forward to him.
- C. FHFG Report. Gary Eddings said the mud room on the back of the A. T. Smith house had been removed and the house siding repaired. He said David Morelli had taken the lead on the exterior painting and it was nearing completion. He reported that the wood boring beetle extermination was almost done. Lastly, he noted that they had someone working to update their website and Facebook pages.
- D. Staff Update. Reitz reported that Painter Preservation had just about completed their current projects and were expecting to start on the downtown nomination process soon. Diana Painter has confirmed that she will attend the October 22nd meeting.
- E. National Night Out Report. Cushing and Whalen Garfias reported that the event was very successful. Whalen Garfias said that Melody Haveluck had participated with her on the little house project and it was very popular. Cushing said he had taken some pictures and would send to Tsur to be forwarded to Trostle.
- F. Other.
 - i. Youngs gave a status report on the porch stabilization project at 1728 Ash Street. He reported that the project was successfully completed and the porch brought up to level. But the contractor did encounter a problem: when installing the foam stabilizing liquid, the heat of the chemical reaction ignited some debris under the porch and the resultant fire and smoke slightly damaged the house. Neighbors helped protect the homeowner and her possessions. The contractor is working to repair the damage and expects all to be made whole. Youngs said he was very impressed with the quality of the work and professionalism of the contractor.
 - ii. Cushing reported on the upcoming Scoggins Dam open house and suggested that everyone attend. Brent said that on her recent trip to Portugal she visited an area where they had found an area of extreme historic importance while preparing for a major dam project.
 - iii. Fischer said that he had been to the new contact lens museum in town and was very impressed.
- G. September Agenda: Public Safety Open House planning, funding alternatives, editorial calendar.

5. Adjournment: The August 27, 2019 meeting adjourned at 7:16 p.m.

These minutes respectively submitted by George Cushing, Secretary