

To: Historic Landmarks Board
From: James Reitz (AICP) Senior Planner
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Re: April 23 Agenda
Date: April 16, 2019

Memorandum

ACTION ITEMS -

- A. **Photo Contest** – Larissa will provide an update.
- B. **Stewart Award** – A decision will need to be made at this meeting. Three potential awardees have been suggested to date: the owner of the Thornburg house in recognition of its restoration, someone from the attached preservation grant list, or Pacific University for their campus historic resources assessment.
- C. **Editorial Calendar** – Kelsey will provide an update. On the agenda for next month you will begin discussion of topics for the July-December period.

INFORMATION ITEMS -

Preservation Grants: For FY 2018-19, the City Council awarded the Board **\$7,975**. No new requests have been filed. There remains **\$181** available.

CEP Application: The review committee met on April 18 to hear sponsor presentations. Holly will provide an update. The committee will make the allocations at the May 13 City Council meeting.

Funding Opportunities: Holly and Kelsey will report on their progress to date.

SHPO Grant Request: Notice of approval of the grant request has yet to be received. Once it is, there will be a bit of standard paperwork to complete (i.e., signing the contract) but we will be free to initiate our projects at any time.

Downtown District: Once the SHPO grant is approved, staff will proceed with issuing the request for proposals (RFP) to solicit bids from interested consultants to prepare the downtown district nomination. The Board should appoint a subcommittee (of not more than 2 members) to work with staff on selecting the consultant. This would include perhaps three daytime meetings, one of which would be to conduct the interviews.

Senate Bills 927 and 929: The bills are progressing. SB 927 (owner consent) has been referred to two additional committees (Rules, and Ways and Means). SB 929 (tax credits) has also been referred to two additional committees (Tax Expenditures, and Ways and Means). No hearings for either bill are currently scheduled.

May 28 Agenda: July-December editorial calendar, June 3 Chamber of Commerce presentation

The Council has work sessions already scheduled for the conference room, so the Board will need to relocate. Three options at least – meet at Light and Power, or City Hall, or move the meeting date to May 21st. Because staff is committed to attending the Council meeting, moving the HLB meeting to the 21st would appear to be the best option.

2019-20 CALENDAR - UPCOMING AGENDA ITEMS

May 28, 2019

- Historic Month Proclamation (May 13 CC meeting)
- Honor Stewart Award recipient (May 13 CC meeting)
- Honor photo contest winners (May 28 CC meeting)
- Review July-December 2019 Editorial Calendar
- Chamber Lunch Presentation (June 3rd) Preparation

June 25, 2019

- National Night Out planning (August 6)
- Adopt July-December 2019 Editorial Calendar

July 23, 2019 (fourth Tuesday)

- National Night Out planning (August 6)
- Chalk Art Festival planning (September 14)

August 21, 2019

- Chalk Art Festival planning (September 14)
- Public Safety Open House planning (October 12)

September 24, 2019

- Public Safety Open House planning (October 12)

October 22, 2019 (fourth Tuesday)

- No items scheduled

November 26, 2019

- No items scheduled

December 17, 2019 (third Tuesday)

- Prepare annual report and presentation for January boards and commissions reception (not to exceed 5 minutes)
- Discuss 2020 work plan
- Prepare January-June 2020 Editorial Calendar

January 28, 2020

- Review and adopt 2020 work plan
- Review and adopt January-June 2020 Editorial Calendar
- Photo contest planning
- Annual officer elections

February 25, 2020

- Begin CEP application preparation
- Mock Design Review Hearing
- Photo contest planning

March 24, 2020 (fourth Tuesday).

- Review and finalize CEP grant application
- Discuss Select Stewart Award recipient
- Preservation Month / photo contest planning

April 28, 2020

- Select Stewart Award recipient
- Preservation Month / photo contest planning (continued)

May 26, 2020

Stewart Award – The 2017 nominees were Richard Kidd (received special recognition award); owners of Oscar Brown house (the Kistlers); HPNW; and the Anderson Building owner (Ozeruga received the award). Those that didn't receive recognition last year remain eligible.

At the last meeting, the Board requested background information on other preservation grant awardees, based on 1) who spent the most money on any given project and 2) which owner has had the most projects. Over the life of the program, these were the most expensive projects:

<u>Year</u>	<u>Building</u>	<u>Project \$</u>	<u>Grant \$</u>
1998	Holbrook Lodge Masonry Sealant	\$22,000	\$1,000
1999	Macrum House Porch Restoration	\$16,600	\$1,000
2000	Charles Roe House Foundation	\$11,000	\$1,000
2000	Templeton House Foundation	\$12,846	\$1,000
2002	Oscar Brown House Repainting	\$26,520	\$3,000
2003	Thomas House Porch Restoration	\$23,580	\$3,000
2004	Thomas House Painting	\$10,400	\$2,500
2005	Templeton House Foundation (addition)	\$24,158	\$3,000
2005	Maple House Foundation	\$10,840	\$2,900
2007	L. B. Smith House Re-Roof	\$14,800	\$3,000
2007	Theater-in-the-Grove Painting	\$13,500	\$2,175
2013	Robb-Roberts House Porch Repair	\$10,000	\$1,000
2014	John Abbott House Painting	\$10,500	\$500
2015	W. R. Taylor House Re-Roof	\$17,690	\$500
2016	Oscar Brown House Re-Roof	\$13,295	\$1,000
2016	Wilson House Waterproofing	\$10,412	\$1,000
2017	Rasmussen House Soffit Repair	\$12,540	\$1,000
2017	Chandler House Re-Roof	\$13,600	\$1,000

The buildings with the most number of projects include the Fortner and Blank houses, each with 6 projects. They are followed by the Rasmussen House with 5; then the Macrum, Brown, Austin and Ireland houses, and the Congregational Church Parsonage, all with 4 each. Not all buildings have had the same owner over the duration.