

To: Historic Landmarks Board

From: James Reitz (AICP) Senior Planner
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Re: September 24 Agenda

Date: September 17, 2019



Memorandum

NOTE: Councilor Johnston is excused from the meeting. If anyone else can't make it, please advise as soon as possible.

ACTION ITEMS

- A. **Outreach - Public Safety Open House** (October 12).
- B. **Funding Alternatives:** Mark and Bill will report on their findings to date.
- C. **Editorial Calendar:** Now that your participation in community events is drawing to a close for the year, it's time to start preparing content for the newspaper and FHFG newsletter.

INFORMATION ITEMS

Quake Up and Chalk Art Festival Those who participated will report on the events.

Preservation Grants: For FY 19-20, the City Council awarded the Board \$4,950. Three grants totaling \$3,000 have been approved; \$2,000 remains available (thanks to the \$50 contribution recently received). No new requests have been filed.

Downtown District: The consultant will be joining us at the October 22nd meeting to kick off the project. She will be arriving in the late afternoon to tour the area; if anyone would wish to join us, let me know.

October 24 Agenda: Downtown district kick-off meeting with consultant, alternative funding, editorial calendar, 2020 photo contest planning.

2019-20 CALENDAR - UPCOMING AGENDA ITEMS

October 22, 2019 (fourth Tuesday)

- Downtown District Nomination Kick-Off Meeting with consultant
- Photo Contest Planning

November 26, 2019

- Photo Contest planning

December 17, 2019 (third Tuesday)

- Prepare annual report and presentation for January boards and commissions reception (not to exceed 5 minutes)
- Discuss 2020 work plan
- Prepare January-June 2020 Editorial Calendar
- Photo Contest planning

January 28, 2020

- Review and adopt 2020 work plan
- Review and adopt January-June 2020 Editorial Calendar
- Photo contest planning
- Annual officer elections

February 25, 2020

- Begin CEP application preparation
- Mock Design Review Hearing
- Photo contest planning

March 24, 2020 (fourth Tuesday)

- Review and finalize CEP grant application
- Discuss Select Stewart Award recipient
- Preservation Month / photo contest planning

April 28, 2020

- Select Stewart Award recipient
- Preservation Month / photo contest planning (continued)

May 26, 2020

- Historic Month Proclamation (May 11 CC meeting)
- Honor Stewart Award recipient (May 11 CC meeting)
- Honor photo contest winners (May 11 CC meeting)
- Review July-December 2019 Editorial Calendar

June 23, 2020 (fourth Tuesday)

- National Night Out planning (August 4)
- Adopt July-December 2019 Editorial Calendar

July 28, 2020

- National Night Out planning (August 4)
- Chalk Art Festival planning (September 12)

August 21, 2020

- Chalk Art Festival planning (September 12)
- Public Safety Open House planning (October 10)

September 22, 2020 (fourth Tuesday)

- Public Safety Open House planning (October 10)