

UTILITY WORKER I – PARKS

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

JOB OBJECTIVES

To perform a variety of routine duties in the maintenance, repair, construction or installation of parks, grounds, rights-of-way and landscaped areas; to operate maintenance and construction tools and equipment; and to perform a variety of maintenance tasks relative to assigned area of responsibility.

DISTINGUISHING CHARACTERISTICS

This is the entry level class in the Utility Worker – Parks series. This class is distinguished from the Utility Worker II –Parks by the performance of the more routine tasks and duties assigned to positions within the series. Since this class is typically an entry level class, employees may have only limited or no directly related work experience.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate supervision from higher level management or supervisory staff.

ESSENTIAL JOB FUNCTIONS

The following tasks are typical for positions in this classification. Any single position may not perform all of these tasks and/or may perform similar related tasks not listed here:

1. Perform routine park maintenance functions; clean and maintain grounds, athletic fields, tennis courts, basketball courts, skate park, play grounds, paved areas, paths, walkways, and stairways; pick up and discard trash and litter.
2. Perform routine maintenance duties such as mowing and edging grass, operating a weedeater, blowing leaves on sidewalks and parking lots, removing and trimming shrubbery, and raking leaves.
3. Perform routine maintenance and repair activities for park facilities; clean restrooms and stock materials and supplies; assist in building repairs including carpentry, painting, and plumbing repairs.
4. Repair playground equipment, park benches, tables and monuments.
5. Operate and maintain a variety of landscaping equipment including riding mowers, small tractors, rototillers, sprayers, edgers, blowers, hedge trimmers, weed eaters, chippers and related equipment.
6. Operate a variety of hand and small power tools and equipment such as push mowers, shovels, rakes, chainsaws, and other equipment in support of parks maintenance and repair operations.
7. Perform various groundskeeping functions; mow, water, fertilize, and maintain turf and other landscaped areas; pull weeds; assist in installing irrigation; apply pesticides as necessary.
8. Assist in a variety of technical tasks in the planting, maintaining, trimming and removal of City-owned trees.
9. Set up traffic control devices and perform flagging functions in work zones; ensure a safe working environment according to established safety guidelines.
10. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operations, services and activities of a parks maintenance program.
Basic methods and techniques of maintenance equipment operation.
Basic methods and techniques of planting and caring for trees, shrubs and plants.
Methods and techniques of groundskeeping including mowing and fertilizing.
Safe principles and practices of traffic control and flagging.
Basic mathematics.
Operational characteristics and maintenance requirements of power-driven equipment.
Operational characteristics of various maintenance equipment tools.
Occupational hazards and standard safety practices.

Ability to:

Perform routine duties in support of a parks grounds and facilities maintenance program.
Learn to plant, transplant and maintain trees, shrubs and plants.
Learn to perform preventive maintenance on assigned equipment.
Learn to recognize common plants, diseases and insects.
Operate a variety of maintenance equipment in a safe and effective manner.
Learn to safely and accurately perform chemical application functions.
Learn basic carpentry, painting, and plumbing maintenance methods and techniques.
Follow safe work practices and procedures.
Understand and follow oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Equivalent to the completion of the twelfth grade.

Experience:

One year of parks maintenance experience.

License or Certificate

Possession of an appropriate, valid driver's license.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Environment: Field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, gases, inclement weather conditions, potentially hazardous chemicals.

Mobility: Incumbents require sufficient mobility for heavy, moderate or light lifting; walking, standing or sitting for prolonged periods of time; operating motorized equipment and vehicles; performing heavy manual labor.

Vision: Visual acuity to operate vehicles and equipment.