

Library Commission approved minutes as presented on Aug 22, 2019

1. CALLED TO ORDER AND ROLL CALL:

Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Monday July 22, 2019.

Members Present: Pamela Bailey, Chair; Kathleen Poulsen, Vice-Chair; Elizabeth Beechwood; Jon Youngberg; Nickie Augustine; Matthew Hampton, Student;

Members Absent: Kirsten Beier (excused); Valyrie Ingram (excused);

Staff: Colleen Winters, Library Director

Council Liaison: Adolph “Val” Valfre

Others: None.

2. ADDITIONS/DELETIONS: None.

3. APPROVE LIBRARY COMMISSION MEETING MINUTES OF June 11, 2019:

MOTION: Nickie moved, seconded by Elizabeth, to approve the June 11, 2019 minutes as amended. **MOTION CARRIED** by all.

4. CITIZEN COMMUNICATIONS: None.

5. INFORMATIONAL ITEMS:

5a. FOUNDATION REPORT: Colleen Winters shared comments about the activities of the Library Foundation of Forest Grove:

a) The Foundation board continued efforts related to the **Memorial Garden Project** and the **Ginsburg Memorial**. Dedication ceremony is planned for late afternoon of Fri Oct 11, 2019. Has plant list. Planting people will be hired. Plan for all steps is ready. Will be a plaque for the Ginsburg Memorial. A nice event will be held inside the library after the dedication.

b) A large bequest has been left to the Foundation from a library patron. (The Memorial Garden project will be completed before decisions will be made on how this bequest will be used). Might be used to work on “Sense of Arrival” feature for the Children’s portion of the library. Want a vision, plan, and big ideas, rather than making small changes to the library.

c) See the Library Foundation of Forest Grove’s web site at: www.fglf.org.

5b. FRIENDS REPORT: Colleen Winters shared comments about the activities of the Friends of the Forest Grove Library:

- a) The Friends Board does not meet during summer months.
- b) The Friends have paid for **Book Club Kits** (multiple copies of a book, in a container). Already on shelves.
- c) **Binge Boxes** are almost ready to go onto shelves. Containers have 6 to 8 movies on a theme.
- d) The Friends web site is at: fglibraryfriends.org.

5c. COUNCIL LIAISON REPORT: Adolph “Val” Valfre shared comments about the recent activities of the Forest Grove City Council:

- a) Dollar General appeal to council, at next meeting.
- b) Housing policy review
- c) Washington County Economic Advisory
- d) Metro Transportation Plan
- e) Concourse de Elegance event
- f) State Housing council.

5d. LIBRARY DIRECTOR’S REPORT: Colleen Winters reported these items:

- a) Recruitment for Jim J’s old position has started.
- b) Looking at **Better Angels**. Volunteers offer workshops on how to help people listen to each other better. They offer three workshops (listening skills, dealing with people you don’t agree with, etc.) Which to attend, or order?

6. DISCUSSION OF ITEMS:

a) 110th Anniversary of the founding of the Forest Grove City Library in 2019. A month-long birthday party for our library in October 2019. The Friends have offered to pay expenses.

First week: Local Oregon author Willy Vlautin will appear at a reception and author event Thurs Oct 3, 2019. An invitation-only reception?

Second week: Memorial Garden and Ginsburg Memorial dedication. This will be held Oct 11, 2019 at perhaps 4pm.

Third week: Fall Used Book Sale – Oct 21 thru Oct 26, 2019.

Fourth week: Tues Oct 29 – Cultural series talk William Sullivan (hiking), and same night new podium dedication will be held.

Fourth week: 2-hr Anniversary Party with various events planned – to be held Sat Oct 26, 2019 (is also last day of used book sale). Community can

participate during the party: contests, events, activities, etc. Colleen wants the Library Commission to do something. Ideas discussed:

- (1) Historic figures – “actors” dressed up.
- (2) 2-hr party like annual Wassail Party – with goodies and music too.
- (3) Art activities
- (4) Children’s activities, what kind of games?
- (5) Old cookbook recipes
- (6) Elizabeth mentioned idea of an “interactive timeline display” of Library and Forest Grove History.
- (7) Kathleen mentioned making bookmarks. (A) Contest to come up with unique and interesting bookmarks. (B) Anniversary Bookmark – visitors can make their own with a hand-printer (or hand press).
- (8) Colleen said it would be nice if visitors would have something from the party to take home. Pamela said that previously completed Anniversary Bookmarks could be ready to give out.

Colleen suggested that the August Library Commission meeting be mostly concerned with planning the Anniversary Party.

b) Study Room Reservation system. Plan is all decided, set, and ready to start in the next month. Patrons are informed. Has been increased demand for study rooms. Needed way to manage the demand. Aug 1 start for plan. Look on Facebook for more information.

c) Teens and Tweens Area Update. Youth Services Update – Nathan.

Summer Reading has steady numbers of participants, but more the last three years – 1174 signups. Continued outreach has made a difference. 7 to 12-year-olds are the biggest sign-up group. Prizes, prize levels, 5-hr reading and 16-hr reading prize levels.

Oregon Battle of Books (OBOB) reading list. Have Kindles with OBOB books.

Move, Dance, Play. Toys, structured play and movements. Once a week. Under 6-yr-olds. Even better during bad weather months, as it is held inside library.

Non-morning Storytime. Different families attend than for morning events.

Spanish language Storytime. More needed. More outreach needed.

From last year’s survey know that more **upper elementary programs** (3rd to 6th grades) are needed and desired. After-school crafts. Maybe arts & STEM-related.

Working with schools more, including with an “early-learning person” from the school district.

200 “**Welcome**” bags handed out to incoming young students.

d) Teens and Tweens Area Update. Youth Services Update – Jillian C (works with teens and tweens).

(Colleen says that consistently get 130 to 150 attendees at Summer Reading

programs for kids.)

Summer Reading – has had higher attendance at events this summer. All programs have some learning experience. Want event attendees to be digital and tech smart with ability to use.

Harry Potter Scavenger Hunt – find cards, library and H.P. knowledge to learn more about sections of the library & the Dewey Decimal system.

This Fall – new and old events will continue. Escape Rooms. Lots of programs.

Social media presence. Want to be present but not annoying. Google calendar with programs, and fun events. Facebook page has 5500 people watching, with more interaction.

Teen and Tween area – want them to “own” their area.

Teen Council – 9 students – meet more than once a month. Plan programs, then do fun things, choose games. Up to 12 hard-working student attendees. They want to plan another large program (they did the latest Star Wars event).

Mini-Golf program to be held inside the library soon.

7. ANNOUNCEMENT OF NEXT MEETING:

The next Library Commission meeting will be held on Tuesday August 20, 2019 at 6:30PM, in the Library’s Rogers Room.

8. ADJOURNMENT:

Hearing no further business, Chair Bailey adjourned the meeting at 8PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director
Jon Youngberg, minute-taker