

Library Commission approved minutes as presented on Oct 8, 2019.

1. CALLED TO ORDER AND ROLL CALL:

Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Tuesday September 10, 2019.

Members Present: Pamela Bailey, Chair; Kathleen Poulsen, Vice-Chair; Elizabeth Beechwood; Jon Youngberg; Kirsten Beier; Valyrie Ingram; Matthew Hampton, Student;

Members Absent: Nickie Augustine (excused);

Staff: Colleen Winters, Library Director

Council Liaison: Adolph “Val” Valfre (not present)

Others: None.

2. ADDITIONS/DELETIONS to Agenda: (1) Discussed today’s Foundation fundraiser at downtown Forest Grove’s Bites restaurant (100% of profits). (2) Last meeting for Matthew Hampton, student member of the Library Commission.

3. APPROVE LIBRARY COMMISSION MEETING MINUTES OF Aug 22, 2019:

MOTION: Valyrie moved, seconded by Elizabeth, to approve the Aug 22, 2019 minutes as presented. **MOTION CARRIED** by all.

4. CITIZEN COMMUNICATIONS: None.

5. INFORMATIONAL ITEMS:

5a. FOUNDATION REPORT: Colleen Winters shared comments about the activities of the Library Foundation of Forest Grove:

a) The Foundation Board will meet next Monday evening.

b) The Foundation board continued efforts related to the **Memorial Garden Project** and the **Ginsburg Memorial**. Hired contractor to work on the garden. The plant list is done. Seems like time is getting short, but optimism is high.

c) The dedication ceremony for the Memorial Garden is planned for Fri Oct 11, 2019 at 5:30pm. A nice event will be held inside the library after the dedication with catered food and grand piano, etc. Will have nice engraved invitations.

d) See the Library Foundation of Forest Grove’s web site at: www.fglf.org.

5b. FRIENDS REPORT: Colleen Winters shared comments about the activities of the Friends of the Forest Grove Library:

- a) The Friends Board will meet Wed September 11 from 5:30 to 6:30pm.
- b) They fund the Cultural Series. Bob and Jim of the library staff will check in with the Friends Board on the Cultural Series.
- c) Gearing up for the Fall Used Book Sale week in October. Lots of books!
- d) Angela Mooney will join the Board.
- e) The Friends Board will help fund the Foundation's Garden Memorial project.
- f) The Friends web site is at: fglibraryfriends.org.

5c. COUNCIL LIAISON REPORT: Adolph "Val" Valfre shared comments about the recent activities of the Forest Grove City Council:

- a) No comments this month.

5d. LIBRARY DIRECTOR'S REPORT: Colleen Winters reported these items:

- a) Willy Vlautin event evening to be held Thurs Oct 3, 2019. Catered reception 5-6:30pm, by invitation. Willy Vlautin's talk starts at 6:30pm.
- b) City Council meeting Mon Oct 14. Will honor Vicky of library staff around 7:15pm for her 30 years of service to the library. Also, Nathan & Jillian will discuss Summer Reading Program results.
- c) Better Angels. Jim Moore meeting at Pacific. Combine efforts, joint project – Feb or Mar 2020.
- d) Oregon Battle of the Books (OBOB). The library is getting some free books and has also received a grant.
- e) New library patron service – Faxing (that is, ability to send faxes).
- f) Colleen attended a meeting of the state library directors recently. Main topic was on the upcoming census. Concerns about accurate count. Hope libraries provide help and space for a volunteer desk for questions. Will hear more about this later.
- g) Attended presentation by Multnomah County Library. Their Foundation-like organization has raised a great deal of money recently. They seem to want to fund programs that they want to support.

6. DISCUSSION OF ITEMS:

- a) Bob A. of the library staff talked with the Library Commission. He is now a full-time employee. Also working on adult programming, and local history projects.
Library needs to continue connecting with the community. Service, programs, and needs of the community lead to decisions made about new adult programming. 2020 plans in work.

Near horizon programming and activities include:

- (1) Sat Nov 7 – Death Café – talk about death and dying 2-4pm.
- (2) Better Angels – bring community together. Communication issues.
- (3) Build on community desire to read books – Scandinavian fiction. What makes these books so appealing?
- (4) Kenneth Coleman book – “Dangerous Subjects”.
- (5) Hoping to bring several authors in to our library for special events
- (6) Music programs
- (7) Misc. programs – Escape Room, follow-up from last year’s
- (8) Personal historic/Genealogy – family history
- (9) Facebook posts
- (10) Local history collection.

b) Fourth week: 3-hr Anniversary Party with various events planned – to be held Sat Oct 26, 2019 – 1 to 4pm (This also last day of used book sale at the other end of the library, so this will be a busy day!). Community can participate during the party: contests, events, activities, etc. (Some other events during the month are by invitation only.) Methods discussed to publicize this event. Advertise on Facebook, in newspaper, Fire Dept reader board. How to describe the month-long event? Cultural program also held during the month.

Colleen wants the Library Commission to do something. Ideas discussed:

- (1) Music – simple music desired. Barbershop quartet? Would have to pay.
- (2) Food – old food items? Bakery, caterer, what to drink? Will have more cookies, possible old types or old recipes. Not cupcakes, etc. Simple. Drinks, cups, napkins, etc.
- (3) Souvenir bookmarks and printing demonstrations. 1500 pre-made very-fancy anniversary bookmarks might cost around \$600.
 - (3b) Printing of custom bookmarks (by the fireplace).
- (4) Children’s activities – games (in the children’s area) – which ones? Marbles, Cat’s Cradle, historic pictures to color. Also 1000 pencils as souvenirs.
- (5) Historical characters: Mrs. Rogers. She will be available to talk to. What else could be at her table? What artifacts on the table? Old books, schoolbooks?
- (6) Sign a 110th Anniversary or Birthday card for the library? Colleen said she had simple ideas about how to do this.
- (7) Estimated total cost for Oct 26 party could be as much as \$1500. Will ask Friends board if they will pay, they seemed willing to do so in earlier discussion.

7. ANNOUNCEMENT OF NEXT MEETING:

The next Library Commission meeting will be held on Tuesday October 8, 2019 at 6:30PM, in the Library’s Rogers Room.

8. ADJOURNMENT:

Hearing no further business, Chair Bailey adjourned the meeting at 8PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director
Jon Youngberg, minute-taker