

**RESOLUTION NO. 2018-59**

**RESOLUTION MAKING APPROPRIATIONS FOR  
THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR  
THE FISCAL YEAR COMMENCING JULY 1, 2018, AND ENDING JUNE 30, 2019**

**WHEREAS**, the City Council has adopted the FY 2018-19 Budget now on file in the office of the City Recorder.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1:** That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2018, and for the following purposes are hereby appropriated as follows:

	<b><u>General Fund</u></b>	
Legislative & Executive	\$	624,268
Administrative Services		3,162,637
Library		1,290,038
Planning		499,936
Engineering		994,632
Police Services		6,306,171
Fire Department		4,537,402
Aquatics		726,587
Parks and Recreation		746,791
Municipal Court		414,948
Contingencies		1,000,000
Transfers		1,250,000
<b>Total General Fund Appropriations</b>	<b>\$</b>	<b><u>21,553,410</u></b>

**Light Fund**

Electric Services	\$	18,383,733
Debt Service		295,975
Transfers		1,129,312
Contingencies		<u>1,000,000</u>
<b>Total Light Fund Appropriations</b>	<b>\$</b>	<b><u>20,809,020</u></b>

**Sewer Fund**

Sewer Services	\$	1,449,411
Transfers		80,874
Contingencies		<u>750,000</u>
<b>Total Sewer Fund Appropriations</b>	<b>\$</b>	<b><u>2,280,285</u></b>

**Sewer SDC Fund**

Sewer Infrastructure Construction	\$	145,000
Contingencies		<u>100,000</u>
<b>Total Sewer SDC Fund Appropriations</b>	<b>\$</b>	<b><u>245,000</u></b>

**Water Fund**

Water Services	\$	4,584,421
Debt Service		433,376
Transfers		316,317
Contingencies		<u>1,276,250</u>
<b>Total Water Fund Appropriations</b>	<b>\$</b>	<b><u>6,610,364</u></b>

**Water SDC Fund**

Water Infrastructure Construction	\$	1,572,352
Transfers		1,400
Contingencies		<u>150,000</u>
<b>Total Water SDC Fund Appropriations</b>	<b>\$</b>	<b><u>1,723,752</u></b>

**Surface Water Management Fund**

SWM Services	\$	1,576,629
Transfers		55,595
Contingencies		150,000
<b>Total SWM Fund Appropriations</b>	<b>\$</b>	<b><u>1,782,224</u></b>

**SWM SDC Fund**

SWC Infrastructure Construction		375,000
Contingencies		115,000
<b>Total SWM SDC Fund Appropriations</b>	<b>\$</b>	<b><u>490,000</u></b>

**Street Fund**

Street Services	\$	2,436,471
Contingencies		100,000
<b>Total Street Fund Appropriations</b>	<b>\$</b>	<b><u>2,536,471</u></b>

**Building Permits Fund**

Building Permit Services	\$	827,366
Transfers		50,973
Contingencies		120,000
<b>Total Building Permits Fund Appropriations</b>	<b>\$</b>	<b><u>998,339</u></b>

**Community Enhancement Fund**

Materials & Services	\$	139,029
Transfers		8,000
<b>Total Community Enhancement Fund Appropriations</b>	<b>\$</b>	<b><u>147,029</u></b>

**Library Endowment Fund**

Materials & Services	\$	1,534
<b>Total Library Endowment Fund Appropriations</b>	<b>\$</b>	<b><u>1,534</u></b>

**Street Tree Fund**

Materials & Services	\$	43,544
Transfers		1,000
<b>Total Street Tree Fund Appropriations</b>	<b>\$</b>	<b><u>44,544</u></b>

**Transportation System Fund**

Materials & Services	\$	500,000
<b>Total Transportation System Fund Appropriations</b>	<b>\$</b>	<b><u>500,000</u></b>

**Public Arts Donations Fund**

Materials & Services	\$	<u>19,176</u>
<b>Total Public Arts Donations Fund Appropriations</b>	<b>\$</b>	<b><u>19,176</u></b>

**Facility Major Maintenance Fund**

Capital Outlay	\$	<u>842,733</u>
<b>Total Facility Major Maint. Fund Appropriations</b>		<b><u>842,733</u></b>

**Forfeiture Fund**

Materials & Services	\$	<u>4,733</u>
<b>Total Forfeiture Fund Appropriations</b>		<b><u>4,733</u></b>

**Equipment Fund**

Vehicle Services	\$	998,146
Contingencies		<u>250,000</u>
<b>Total Equipment Fund Appropriations</b>	<b>\$</b>	<b><u>1,248,146</u></b>

**Fire Equipment Replacement Fund**

Capital Outlay	\$	350,100
Contingencies		<u>60,000</u>
<b>Total Fire Equip. Replacement Fund Appropriations</b>	<b>\$</b>	<b><u>410,100</u></b>

**Information Systems Fund**

Information System Services		665,651
Contingencies		<u>35,000</u>
<b>Total Information Systems Fund Appropriations</b>	<b>\$</b>	<b><u>700,651</u></b>

**City Utility Fund**

Materials & Services	\$	<u>222,395</u>
<b>Total City Utility Appropriations &amp; Fund</b>	<b>\$</b>	<b><u>222,395</u></b>

**Risk Management Fund**

Risk Management Services	\$	664,719
Transfers		40,000
Contingencies		<u>40,000</u>
<b>Total Risk Management Fund Appropriations</b>	<b>\$</b>	<b><u>744,719</u></b>

**Bikeway Improvements Fund**

Capital Outlay	\$	<u>78,351</u>
<b>Total Bikeway Improvements Fund Appropriations</b>	<b>\$</b>	<b><u>78,351</u></b>

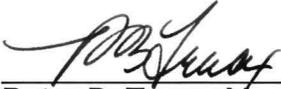
<b><u>Park System Development Fund</u></b>	
Park System Construction	\$ 3,150,271
<b>Total Park System Develop. Fund Appropriations</b>	<b>\$ 3,150,271</b>
 <b><u>Traffic Impact Fund</u></b>	
Capital Outlay	\$ 3,230,324
<b>Total Traffic Impact Fund Appropriations</b>	<b>\$ 3,230,324</b>
 <b><u>Transportation Development Tax Fund</u></b>	
Capital Outlay	\$ 9,910,502
<b>Total Traffic Impact Fund Appropriations</b>	<b>\$ 9,910,502</b>
 <b><u>Capital Projects Fund</u></b>	
Capital Outlay	\$ 1,163,335
<b>Total Capital Projects Fund Appropriations</b>	<b>\$ 1,163,335</b>
 <b><u>CIP Excise Tax Fund</u></b>	
Capital Outlay	\$ 293,645
Transfers	280,760
<b>Total CIP Excise Tax Fund Appropriations</b>	<b>\$ 574,405</b>
 <b><u>SPWF Debt Service Fund</u></b>	
Transfers	\$ 1,131
<b>Total SPWF Debt Service Appropriations</b>	<b>\$ 1,131</b>
 <b><u>Trail Systems Fund</u></b>	
Materials & Services	\$ 25,385
<b>Total Trail Systems Fund Appropriations</b>	<b>\$ 25,385</b>
 <b><u>City Transient Lodging Tax Fund</u></b>	
Materials & Services	\$ 93,100
Capital Outlay	\$ 39,900
<b>Total Transient Lodging Tax Fund Appropriations</b>	<b>\$ 133,000</b>
 <b>Total APPROPRIATIONS, All Funds</b>	 <b>\$ 82,181,329</b>
 <b>Total Unappropriated Amounts, All Funds</b>	 <b>\$ 29,363,268</b>
 <b>TOTAL ADOPTED BUDGET</b>	 <b>\$ 111,544,597</b>

**Section 2:** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 25<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 25<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Peter B. Truax, Mayor



A place where families and businesses thrive.

CITY RECORDER USE ONLY:	
AGENDA ITEM #:	7, 8, & 9.
MEETING DATE:	6-25-18
FINAL ACTION:	Reso 2018-58

Reso 2018-59  
Reso 2018-60

**CITY COUNCIL STAFF REPORT**

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: June 25, 2018

PROJECT TEAM: Paul Downey, Administrative Service Director

SUBJECT TITLE: Resolutions to Adopt FY 2018-19 Budget, Make Appropriations for FY 2018-19, and Levy Property Taxes for FY 2018-19

ACTION REQUESTED:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Order	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Motion	<input type="checkbox"/> Informational
-------------------	------------------------------------	--------------------------------	--	---------------------------------	--

X all that apply

**ISSUE STATEMENT:** The Budget Committee approved the Proposed FY 2018-19 Budget of \$111,380,097 on May 17, 2018. The City Council now needs to adopt the FY 2018-19 Approved Budget with any changes approved by the City Council, levy the property taxes for FY 2018-19, and make the appropriations that set the legal expenditure level in each fund.

**BACKGROUND:** Staff is proposing the following three changes to the Approved Budget:

- Increase in Professional Services in the Light and Power Fund of \$30,000 to carryover consulting services that will not be completed by June 30, 2018, to FY 2018-19. On the revenue side, Beginning Fund Balance was increased by that amount since the expenditures will not be paid by June 30, 2018.
- Increase in Professional Services in the Water Fund of \$72,500 to carryover consulting services that will not be completed by June 30, 2018, to FY 2018-19. On the revenue side, Beginning Fund Balance was increased by that amount since the expenditures will not be paid by June 30, 2018.
- The City's approved purchase of one-half of the lot that the Fire District owns at Gales Creek will probably not be completed by June 30, 2018, so funds to complete the purchase were carried over to FY 2018-19 in the Fire Equipment Replacement Fund. On the revenue side, Beginning Fund Balance was increased by that amount since the expenditures will not be paid by June 30, 2018.

The Approved Budget increases by \$164,500 after the above changes so the City Council will be asked to adopt a total budget for FY 2018-19 of \$111,544,597. Staff has prepared the necessary resolutions for the Council's consideration.

**FISCAL IMPACT:** The fiscal impact of the changes has been discussed above.

**STAFF RECOMMENDATION:** Staff recommends the City Council approve the attached resolutions to adopt the FY 2018-19 Budget, levy the taxes approved by the Budget Committee for FY 2018-19, and establish the legal appropriations for FY 2018-19.

**ATTACHMENT(s):** Resolutions Adopting Budget for Fiscal Year Commencing July 1, 2018, and Ending June 30, 2019; Levying and Categorizing Taxes for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2018, and Ending June 30, 2019; and Making Appropriations for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2018, and Ending June 30, 2019

Date: JUNE 25, 2018

Agenda Item: 7.

Subject: PUBLIC HEARING AND RESOLUTION NO. 2018-58 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2018, AND ENDING JUNE 30, 2019

# CITY COUNCIL MEETING

## Request to Testify at Public Hearing

**Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign-in for the Public Hearing prior to the meeting. The Mayor or presiding officer will review the complete hearing instructions prior to testimony. The Mayor or presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Mayor and Council, please move to the witness table (center front of the room). Each person should speak clearly into the microphone and must state their first and last name and provided a mailing address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the Mayor or presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.**

*Please sign-in below to testify.*

**PROPONENTS:** *(Please print legibly)*

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

---

---

---

---

---

---

---

---

---

---

---

---

**OPPONENTS:** *(Please print legibly)*

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

---

---

---

---

---

---

---

---

---

---

---

---

**OTHERS:** *(Please print legibly)*

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

---

---

---

---

---

---

---

---

*If full, please use Page 2:*