

**RESOLUTION NO. 2018-70**

**RESOLUTION OF THE CITY COUNCIL  
ACCEPTING CITY MANAGER'S PERFORMANCE REVIEW**

**WHEREAS**, Michael "Jesse" VanderZanden was appointed as City Manager effective August 1, 2015; and

**WHEREAS**, the City Council shall evaluate the City Manager's performance at least once a year in accordance with the City Manager's Employment Agreement, Section 6;

**WHEREAS**, the City Council evaluated the performance of the City Manager in Executive Sessions under ORS 192.660(2)(i) held on May 29, June 25 and July 17, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** The City Council hereby accepts City Manager's Performance Review dated July 17, 2018.

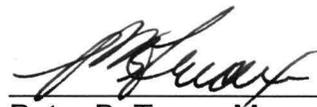
**Section 2.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND POSTPONED** this 25<sup>th</sup> day of June, 2018.

**PRESENTED** this 17<sup>th</sup> day of July, 2018.

  
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Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 17<sup>th</sup> day of July, 2018.

  
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Peter B. Truax, Mayor



*A place where families and businesses thrive.*

CITY RECORDER USE ONLY:

AGENDA ITEM #: 10.

MEETING DATE: 7/17/18

FINAL ACTION: Res 2018-70

**CITY COUNCIL STAFF REPORT**

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**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**MEETING DATE:** *June 25, 2018, Postponed to July 17, 2018*

**PROJECT TEAM:** *Paul Downey, Administrative Services Director*

**SUBJECT TITLE:** *Council Resolution Accepting City Manager's Performance Review*

**ACTION REQUESTED:**  Ordinance  Order  Resolution  Motion  Informational

*X all that apply*

**BACKGROUND:**

The City Council shall evaluate the City Manager's performance at least once a year in accordance with City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9.

The Council held an Executive Sessions under ORS 192.660(2)(i) on May 29, 2018, to hear the City Manager's self-evaluation and held an Executive Session on June 25, 2018, to review the draft evaluation with the City Manager. At the regular Council meeting of June 25<sup>th</sup>, Council postponed Resolution No. 2018-70, accepting the City Manager's performance review, and scheduled a third Executive Session for July 17, 2018, to complete the review and discuss the finalized evaluation with the City Manager.

Pursuant to Resolution No. 2018-71, Council authorized compensation for the City Manager for Fiscal Year 2018-19, effective July 1, 2018, through June 30, 2019, as follows: \$12,482/monthly; \$149,784/annually (2.5% increase). In addition, Council authorized the City Manager's vehicle allowance in lieu of the City providing the use of a city-owned vehicle for Fiscal Year 2018-19, effective July 1, 2018, through June 30, 2019, as follows: \$250/monthly.

**RECOMMENDATION:** The City Council shall take such action as it deems appropriate. Staff prepared a Council resolution accepting the City Manager's Annual Performance Review for Council consideration.

**Attachment(s):** Resolution