

RESOLUTION NO. 2018-86

RESOLUTION IMPLEMENTING YOUTH INVOLVEMENT PROGRAM

WHEREAS, the City Council deems youth involvement and participation critical and beneficial to the establishment of public policy; and

WHEREAS, the City Council has created Boards and Commissions (B/C) to advise Council on public policy issues affecting Forest Grove and the Council's Goals and Objectives; and

WHEREAS, the City Council recently conducted a comprehensive review of the B/C Program and actively sought ways to increase youth involvement and participation to assure their voices are valued and included in the public policy process; and

WHEREAS, to assure youth involvement participation, the City Council will consider Council Rule amendments to appoint one high school grade level student to all B/C's, unless required otherwise by statute, as a voting member who serves a two-year term and provides a student report on every B/C agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Council hereby approves implementing a Youth Involvement Program as outlined in Exhibit A.

Section 2. The City Manager is authorized to execute the Youth Involvement Program on behalf of the City.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 13th day of November, 2018.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 13th day of November, 2018.



Peter B. Truax, Mayor

RESOLUTION NO. 2018-86
EXHIBIT A

**Youth Involvement Program:
National League of Cities Annual Conference Attendance**

In an effort to promote youth involvement, the City shall hold events that bring students together for a common activity and advertise in various city-sponsored media.

The City shall make available one paid-in-full trip per year for at least two Board of Commission (B/C) appointed student members to attend the National League of Cities (NLC) Annual Conference held in March of each year in Washington, D.C. Additional trips may be made available depending upon expenses incurred for that year in the applicable budget line item.

Student members must apply between August 1st through October 31st of each year. If a student member acquires more than three absences in a 12-month period, they are not eligible to attend the NLC Annual Conference. To apply, the student member must:

1. Obtain a written recommendation from their respective B/C and submit it to the City Recorder; and
2. Submit a 1-2 page written essay to the City Recorder's Office stating their interest and reasons why they want to attend the NLC Annual Conference.
3. If selected, the student must submit a parent release form.

The City Council will review the applications and approve the B/C student members in November/December. The City Manager shall designate a chaperone to accompany the student members.



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CITY RECORDER USE ONLY:	
AGENDA ITEM #:	7.
MEETING DATE:	11-13-18
FINAL ACTION:	Reso 2018-24

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: November 13, 2018

PROJECT TEAM: Anna Ruggles, City Recorder
Jesse VanderZanden, City Manager

SUBJECT TITLE: Boards and Commissions: Youth Involvement Program Resolution

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion		Informational

X all that apply

BACKGROUND:

In March, 2018, Council passed Objective 3.21, Youth Advisory Council: “Conduct Work Session to discuss YAC models, resources, and vision” and Objective 3.22, Board and Commissions (B/C): “Review appointment process, procedural consistencies regarding Council interaction, and Commission/Board makeup, including size, number, and composition.” In an effort to achieve these objectives, Council held three Work Sessions between August and October, 2018. This was interceded by three Council Subcommittee meetings in August and September in which the Subcommittee reviewed YAC models, resources, and vision, and made a recommendation to the Council to adopt a Youth Advisory Program.

There are two main elements to the Youth Advisory Program. The first involves changes to the Council Rules to a) establish one Student Member for every eligible B/C, b) allow Student Members to vote, c) make the terms two instead of one year, and d) add “Student Member Report” to all B/C agendas. The second element outlines requirements for at least two eligible Student Members to attend the National League of Cities (NLC) Annual Conference every year. This element is the subject of tonight’s resolution.

Status:

Attached is a resolution implementing a policy directing the City to make available one paid-in-full trip per year for at least two B/C-appointed Student Members to attend the NLC Annual Conference every year. Additional trips may be made available depending upon expenses incurred in that budget line item.

The Program stipulates that Student members must apply between August 1st - October 31st. If a Student Member acquires more than three absences in a 12-month period, they are not eligible to attend. To apply, the student member must: 1) obtain a written recommendation from their respective B/C, 2) submit a 1-2 page written essay to the City Recorder’s Office, and if selected 3) submit a parent release form. The City Council will review the applications and approve the B/C

student members in November/December. The City Manager shall designate a chaperone to accompany the student members.

FISCAL IMPACT: The budgeted amount is \$2,500 per student in the legislative training budget.

STAFF RECOMMENDATION: Staff recommends the City Council approve the attached resolution.

ATTACHMENTS:

- A. Resolution Implementing Youth Involvement Program