

**RESOLUTION NO. 2019-35**

**RESOLUTION LEVYING AND CATEGORIZING TAXES FOR THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020**

**WHEREAS**, the City Council has adopted the FY 2019-20 Budget now on file in the office of the City Recorder.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** That the following ad valorem property taxes are hereby imposed and categorized for tax year 2019-20 upon the assessed value of all taxable property within the City for tax year 2019-20: 1) at the rate of \$3.9554 per \$1,000 of assessed value for the permanent rate tax; and 2) at the rate of \$1.60 per \$1,000 of assessed value for the local option levy expiring June 30, 2023.

**Section 2.** The taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	<u>Subject to the General Government Limitation</u>	<u>Excluded from the Limitation</u>
General Fund – Permanent Rate	\$3.9554/\$1,000	
General Fund – Local Option Levy	\$1.6000/\$1,000	
Category Total	----- \$5.5554/\$1,000	----- \$0

**Section 3.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 24<sup>th</sup> day of June, 2019.

  
\_\_\_\_\_  
Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 24<sup>th</sup> day of June, 2019.

  
\_\_\_\_\_  
Peter B. Truax, Mayor



<u>CITY RECORDER USE ONLY:</u>	
AGENDA ITEM #:	9., 10. & 11.
MEETING DATE:	06/24/2019
FINAL ACTION:	RESO 2019-33
	RESO 2019-34
	RESO 2019-35

**CITY COUNCIL STAFF REPORT**

---

**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**MEETING DATE:** *June 24, 2019*

**PROJECT TEAM:** *Paul Downey, Administrative Service Director*

**SUBJECT TITLE:** *Resolutions to Adopt FY 2019-20 Budget, Make Appropriations for FY 2019-20, and Levy Property Taxes for FY 2019-20*

**ACTION REQUESTED:**

<input type="checkbox"/>	<b>Ordinance</b>	<input type="checkbox"/>	<b>Order</b>	<input checked="" type="checkbox"/>	<b>Resolution</b>	<input checked="" type="checkbox"/>	<b>Motion</b>	<input type="checkbox"/>	<b>Informational</b>
--------------------------	------------------	--------------------------	--------------	-------------------------------------	-------------------	-------------------------------------	---------------	--------------------------	----------------------

*X all that apply*

**ISSUE STATEMENT:** The Budget Committee approved the Proposed FY 2019-20 Budget of \$120,237,091 on May 9, 2019. The City Council now needs to adopt the FY 2019-20 Approved Budget with any changes approved by the City Council, levy the property taxes for FY 2019-20, and make the appropriations that set the legal expenditure level in each fund.

**BACKGROUND:** Staff is proposing the following three changes to the Approved Budget:

- Increase in Capital Outlay in the Water Fund of \$125,000 for the replacement of a flow meter on the 24-inch pipe from the Joint Water Commission (JWC) plant to the City’s distribution system. The meter is not reading correctly so the City is not correctly recording the amount of water it is receiving from the JWC plant. This issue was not known when the budget was prepared and the flow meter needs to be replaced. The funds for this project will come from Water Fund Reserves.
- Increase in Professional Services in the Building Permits Fund of \$12,000 to scan large plans that need to be retained by the City and an increase in Building Permits Fund Capital Outlay for making changes to the building inspectors’ work areas to improve their working area. The funds for these changes will come from Building Fund Reserves.
- Corrections to Engineering Personnel Services due to a calculation error when personnel services were budgeted. The correction lowers Engineering Personnel Services by \$47,373. The correction was made as it reduces the amount of the General Fund Support Services charge paid to the General Fund by the Water, Sewer, Street, and Surface Water Management Funds. Ending Fund Balances in all of the funds affected by the correction were increased by the amount of correction applied to each of the funds.

After working with Bonneville Power Administration for the last few years, Light and Power has received approval from BPA to install a feeder line from Filbert Street Substation to the Thatcher Substation. The new line will fix the brief outages that are caused by issues from the BPA line from Tillamook as the new feeder line will receive power from the BPA line from McMinnville. An initial estimate of the cost of the project is about \$900,000. The project is expected to take two years and will involve changes to the Filbert Substation, the installation of the power line, and the replacement of about 100 poles along the route. Staff is not asking for additional budget resources as the project will be completed by deferring other maintenance projects that can be safely delayed, some of the poles along the route were already budgeted to be replaced, and existing funds for outside design services are already in the Budget.

The Adopted Budget decreased by \$47,373 to \$120,189,718 after the above changes. Staff has prepared the necessary resolutions, which incorporate the changes in this memorandum for Council's consideration.

**FISCAL IMPACT:** The fiscal impact of the changes has been discussed above.

**STAFF RECOMMENDATION:** Staff recommends the City Council approve the attached resolutions to adopt the FY 2019-20 Budget, levy the taxes approved by the Budget Committee for FY 2019-20, and establish the legal appropriations for FY 2019-20.

**ATTACHMENT(s):**

Resolutions:

1. Adopting Budget for Fiscal Year Commencing July 1, 2019, and Ending June 30, 2020;
2. Levying and Categorizing Taxes for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2019, and Ending June 30, 2020; and
3. Making Appropriations for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2019, and Ending June 30, 2020