

RESOLUTION NO. 2019-49

**RESOLUTION OF THE CITY COUNCIL
AUTHORIZING COMPENSATION FOR CITY MANAGER
FISCAL YEAR 2019-20**

WHEREAS, Michael "Jesse" VanderZanden was appointed as City Manager effective August 1, 2015; and

WHEREAS, the City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6; and

WHEREAS, the City Council evaluated the performance of the City Manager in Executive Sessions under ORS 192.660(2)(i) held on May 28, June 24 and July 8, 2019; and

WHEREAS, the City Council shall set the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Manager's base salary shall be as follows, effective July 1, 2019 through June 30, 2020: \$12,918.87/monthly; \$155,026.44/annually (3.5% increase).

Section 2. The City Manager's vehicle allowance in lieu of the City providing the use of a city-owned vehicle shall be as follows, effective July 1, 2019 through June 30, 2020: \$258.75/monthly; \$3,105.00/annually (3.5% increase).

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 12th day of August, 2019.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 12th day of August, 2019.



Peter B. Truax, Mayor



A place where families and businesses thrive.

CITY RECORDER USE ONLY:

AGENDA ITEM #: 15. & 16.
MEETING DATE: 08/12/2019
FINAL ACTION:

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: August 12, 2019

PROJECT TEAM: Paul Downey, Administrative Services Director

SUBJECT TITLE: Council Resolutions Accepting City Manager's Performance Review & Authorizing Compensation for FY2019-20

ACTION REQUESTED: Ordinance Order X Resolution X Motion Informational

X all that apply

BACKGROUND:

The City Council shall evaluate the City Manager's performance at least once a year in accordance with City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9.

The Council held an Executive Sessions under ORS 192.660(2)(i) on May 28, 2019, to hear the City Manager's self-evaluation and held Executive Sessions on June 24 and July 8, 2019, to complete the review and present the evaluation to the City Manager. The State of Oregon open meeting law requires Council to return to an open public meeting to give a summary of the City Manager's annual performance review as it relates to compensation consideration. The City Manager's current salary is set by Resolution No. 2018-71 for Fiscal Year 2018-19 as follows: \$12,482/monthly; \$149,784/annually and Vehicle Allowance \$250/monthly. Pursuant to the proposed Resolution, Council is authorizing compensation for the City Manager for Fiscal Year 2019-20 as follows: \$12,918.87/monthly; \$155,026.44/annually (3.5% increase). In addition, Council is authorizing the Vehicle Allowance for Fiscal Year 2019-20 as follows: \$258.75/monthly; \$3,105.00/annually.

RECOMMENDATION: The City Council shall take such action as it deems appropriate. Staff has prepared Council resolutions accepting the City Manager's Annual Performance Review dated by Council on July 8, 2019, and Authorizing Compensation for the City Manager for Fiscal Year 2019-20 for Council consideration.

Attachment(s):

Resolution Accept City Manager's Performance Review dated July 8, 2019
Resolution Authorizing Compensation for the City Manager for FY 2019-20