

RESOLUTION NO. 2019-53

**RESOLUTION AUTHORIZING THE EXPENDITURE OF DEPARTMENT OF
HOMELAND SECURITY (DHS) GRANT FUNDS IN THE GENERAL FUND FOR
A FIREFIGHTER POSITION IN THE FOREST GROVE FIRE DEPARTMENT**

WHEREAS, the Local Budget Law (ORS 294.326(3)) allows the expenditure of proceeds from grants or gifts to be made during the current fiscal year after the enactment of a resolution or ordinance; and

WHEREAS, the City of Forest Grove (City) has received a three-year Homeland Security Grant under the Fire SAFER Grant program to employ a firefighter position in the Fire Department; and

WHEREAS, the City estimates that \$62,000 of the grant and matching funds will be expended in FY 2019-20 for wages and benefits; and

WHEREAS, the expenditure of the additional grant and matching funds needs to be appropriated before the funds can be expended.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE
AS FOLLOWS:**

Section 1. In the General Fund, Fire Department Homeland Security Grant Revenue (revenue line item 1002200 4200) will be increased to \$46,500, General Fund Contingency (expenditure line item 1001800 8300) will be decreased by \$15,500, and Regular Employee Wages (expenditure line 1002210 5000) will be increased by \$62,000.

Section 2. Total Fire Department appropriations for FY 2019-20 will be increased from \$4,949,795 to \$5,011,795. Total General Fund Appropriations are increased to \$22,164,893.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 14th day of October, 2019.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 14th day of October, 2019.



Peter B. Truax, Mayor



A place where families and businesses thrive.

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| <i>CITY RECORDER USE ONLY:</i> | |
| AGENDA ITEM #: | Item 8. |
| MEETING DATE: | 10/14/2019 |
| FINAL ACTION: | RESO 2019-53 |

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

MEETING DATE: October 14, 2019

PROJECT TEAM: Paul Downey, Administrative Services Director
Michael Kinkade, Fire Chief

SUBJECT TITLE: Supplemental Budget for SAFER Grant Award

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| ACTION REQUESTED: | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Order | <input checked="" type="checkbox"/> X | <input type="checkbox"/> Resolution | <input type="checkbox"/> Motion | <input type="checkbox"/> Informational |
|--------------------------|------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|---------------------------------|--|

X all that apply

BACKGROUND:

In March, 2019, the City of Forest Grove applied for a Fire SAFER grant to fund an additional firefighter. The application was pursuant to the May, 2018, Budget Committee discussions that added one firefighter that year and authorized the application of a grant for another firefighter. It was discussed this was part of a long-term plan to add three firefighters (the grant is the 2nd of the 3), the first in 2018 and the other two by grant applications in subsequent years. This would enable the Fire Department to respond to increasing call volumes and increase staffing by one firefighter across all three shifts.

The Fire SAFER grant has been approved. The grant outlines funding for three years. The City is not required to fund all three years if it accepts the grant; rather, it must appropriate the matching funds on an annual basis, subject to the recommendation of the Budget Committee and approval by City Council. The grant cannot be used to fund current positions and there is no requirement to maintain the position after the grant expires. The grant can be de-obligated at any time. The grant requires the position to be filled within 180 days of the grant award date of September 13, 2019.

FISCAL IMPACT:

The grant award would fund one firefighter position in the following amounts:

1. First 12 month period: Federal Share \$92,250, City/Rural District Share \$30,750
2. Second 12 month period: Federal Share \$92,250, City/Rural District Share \$30,750
3. Third 12 month period: Federal Share \$43,050, City/Rural District Share \$79,950

The City will pay 87.5% of the City/Rural District Share based on the current split of operational costs. Staff has reviewed the effect of the City's share on the City's five-year financial projection.

Staff finds accepting this grant will not negatively affect the five-year projection as the Fund Balance in the General Fund at July 1, 2019, is higher than projected.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the supplemental budget for this federal grant.

ATTACHMENT(s):

Resolution