

RESOLUTION NO. 2019-54

**RESOLUTION AUTHORIZING THE EXPENDITURE OF DEPARTMENT OF
HOMELAND SECURITY (DHS) GRANT FUNDS, CITY OF FOREST GROVE (CITY)
FUNDS, AND PAYMENTS FROM OTHER PARTICIPATING AGENCIES FOR
THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS (SCBA)
AND RELATED EQUIPMENT**

WHEREAS, the Local Budget Law (ORS 294.326(3)) allows the expenditure of proceeds from grants or gifts to be made during the current fiscal year after the enactment of a resolution or ordinance; and

WHEREAS, Local Budget Law (ORS 294.471(1)(c)) allows the expenditure of funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget, and

WHEREAS, the City applied for a DHS Grant on behalf of the City, the City of Cornelius, the City of Hillsboro, Banks Fire District, Gaston Rural Fire Protection District, and Tualatin Fire and Rescue; and

WHEREAS, the City received the DHS Grant with \$2,726,364 in Federal funds and a requirement of \$272,636 in matching funds from the participating agencies for a total of \$2,999,000; and

WHEREAS, the expenditure of these grant and matching funds needs to be appropriated before the funds can be expended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. In the Capital Improvement Plan (CIP) Excise Tax Fund, the expenditure line for Transfers to Other Funds (3501200 8250) is increased by \$17,000 to a total of \$302,070. The expenditure line for Capital Projects – Public Safety (3501200 7020) is decreased by \$17,000 and total expenditures for the CIP Excise Tax Fund are decreased to \$236,668.

Section 2. In the Capital Projects Fund (Fund 330), the following revenue and expenditure lines are increased (specific account numbers are not listed as most of the account numbers will need to be created) as follows:

Capital Project Fund Revenues:

DHS Grant	\$2,726,364
Payments from Other Agencies	238,636
Payment for FG Fire District	17,000
Transfer from Other Funds- CIP	<u>17,000</u>
Total Revenue	<u>\$2,999,000</u>

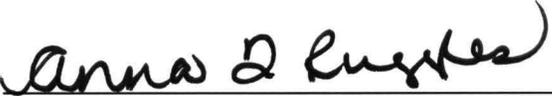
Capital Project Fund Expenditures:

SCBA Purchases – Other Agencies	\$2,625,000
SCBA Purchases – Forest Grove	<u>374,000</u>
Total Expenditures	<u>\$2,999,000</u>

The above expenditures are hereby appropriated for expenditure. Total Capital Projects appropriations are increased to \$3,668,481 as a result of appropriating the expenditure of the \$2,999.000 in Federal grant and matching funds.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 14th day of October, 2019.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 14th day of October, 2019.



Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	Item 9.
MEETING DATE:	10/14/2019
FINAL ACTION:	RESO 2019-54

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *October 14, 2019*

PROJECT TEAM: *Paul Downey, Administrative Services Director,
Michael Kinkade, Fire Chief*

SUBJECT TITLE: *Supplemental Budget for Regional American Fire Grant (AFG)*

ACTION REQUESTED:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Order	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion	<input type="checkbox"/> Informational
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X all that apply

ISSUE STATEMENT: In October, 2018, the City of Forest Grove, City of Cornelius, Gaston Rural Fire Protection District, City of Hillsboro, Banks Fire District, and Tualatin Valley Fire and Rescue submitted a regional grant to replace their self-contained breathing apparatus (SCBA). The City of Forest Grove is hosting the grant as the applicant. The Federal government awarded the grant on September 18, 2019. The City needs to appropriate the funds prior to the purchase of the SCBA. Staff has prepared a resolution appropriating the expenditure of the funds for Council consideration.

BACKGROUND:

All Washington County fire department SCBA’s must be replaced within the next 2-3 years as their compressed air cylinders will reach the end of their usable life in accordance with Federal law. The Washington County Fire Defense Board, composed of the Chiefs of Fire Departments within Washington County, partnered to research, evaluate, and replace all SCBA’s and to select a standard replacement model to increase interoperability between all Departments.

The Council approved an intergovernmental agreement with the partner agencies in June 2019 to support the grant application and outline a process for dispersing funds if the grant was successful. The grant was awarded for the amount applied for at \$2,999,000. The federal funds are \$2,726,364 with a local match of \$272.636 for all of the local agencies participating in the grant. The grant monies would replace 427 SCBA packs and 318 masks. All parties need this equipment to meet current NFPA 1981 SCBA and NFPA 1982 PASS standards.

FISCAL IMPACT:

Oregon Local Budget Law allows: 1) ORS 294.471(1)(c) allows the expenditure of funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental

budget for the current year or current budget period; and 2) . ORS 294.326(3) allows the expenditure of proceeds from grant or gifts to be made during the current fiscal year after the enactment of a resolution or ordinance. The appropriation authorizing the expenditure fund can be done by resolution without using the formal supplemental budget process.

This City's supplemental budget request would allow the Department to purchase this much needed equipment and to cooperate with other Departments in purchasing, receiving, distributing, and coordinating the grant funds. Forest Grove would replace approximately 45 packs (105 bottles), 72 masks, and miscellaneous related equipment. Each pack costs approximately \$6,800 each and each mask is \$300 for a total cost of \$340,000. The match for the grant is 10% or \$34,000 and Forest Grove Fire Department's portion of the match is 50% (the other 50% is paid by the Forest Grove Rural Fire Protection District) or \$17,000. The City's match of \$17,000 is proposed to come from the Capital Improvement Program Excise Tax Fund for funds designated for public safety expenditures. The total grant will be accounted for in the Capital Projects Fund.

As the primary applicant of the grant, the City will receive all of the federal grant funds. The participating agencies have all signed an intergovernmental agreement describing how the grant funds will be received and the equipment will be purchased. Using the federal funds and matching payments from the other agencies, the City will pay for all of the equipment purchased under terms of the grant.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the supplemental budget resolution for this federal grant and the expenditure of matching funds.

ATTACHMENT(s):

Resolution Authorizing the Expenditure of Department of Homeland Security Grants