

**RESOLUTION NO. 2020-24**

**RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN THE  
GENERAL FUND FOR CITY COUNCILOR TRAVEL EXPENDITURES  
FOR THE FISCAL YEAR 2019-20**

**WHEREAS**, the City Council has agreed to add an additional trip to the National League of Cities Conference in Washington, D.C. in March 2020; and

**WHEREAS**, the transfer of funds within the General Fund is needed to appropriate sufficient funds to pay for the travel expenses for the Councilor to attend the conference.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** Transfer \$4,000 from General Fund Contingency (1001800-8300) to Legislative and Executive (L&E) Department Legislative Conferences and Training (1001100-6285). Total L&E Department expenditures are increased to \$626,767.

**Section 2.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 24th day of February, 2020.



Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 24th day of February, 2020.



Peter B. Truax, Mayor



*A place where families and businesses thrive.*

<u>CITY RECORDER USE ONLY:</u>	
AGENDA ITEM #:	7.
MEETING DATE:	02/24/2020
FINAL ACTION:	RESO 2020-24

## CITY COUNCIL STAFF REPORT

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**TO:** *City Council*

**FROM:** *Jesse VanderZanden, City Manager*

**MEETING DATE:** *February 24, 2020*

**PROJECT TEAM:** *Paul Downey, Administrative Services Director*

**SUBJECT TITLE:** *FY 2019-20 Appropriations Transfer for Councilor Travel*

<b>ACTION REQUESTED:</b>	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Order	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion	<input type="checkbox"/> Informational
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*X all that apply*

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**ISSUE STATEMENT:** The City Council has agreed to consider adding an additional trip to the National League of Cities (NLC) Conference so another City Councilor, who was recently appointed to a NLC Committee, can attend the conference. Due to other travel during the year based on known conditions at that time and the addition of another student as part of the student delegation to the NLC Conference, the adopted budget for travel does not include sufficient funds for the additional trip. Council has requested that staff bring an appropriation transfer for the estimated costs of the trip to the Council for its consideration. Staff has prepared a resolution transferring \$4,000 in General Fund Contingency funds to pay for the travel expenses.

**FISCAL IMPACT:** General Fund Contingency will be used to fund the travel. The amount of the request will not adversely impact future General Fund finances.

**STAFF RECOMMENDATION:** Staff recommends the City Council consider the attached resolution transferring appropriations for the expenses to attend the conference.

**ATTACHMENT(s):**  
Resolution Transferring Appropriations within the General Fund for City Councilor Travel Expenditures for the Fiscal Year 2019-20.