

RESOLUTION NO. 2020-34

**RESOLUTION AUTHORIZING THE FISCAL YEAR 2019-20 EXPENDITURE
OF COMMUNITY ENHANCEMENT FUNDS FOR ADDITIONAL GRANT FUNDS
TO BE AWARDED FOR COVID-19 RELIEF ASSISTANCE UNDER ORS
294.481(B) AS A RESPONSE TO AN EMERGENCY**

WHEREAS, due the Community Enhancement Program Committee's (CEPC) desire to use unspent Community Enhancement Program (CEP) funds to provide up to \$25,000 in emergency assistance to vulnerable populations within the City of Forest Grove (City); and

WHEREAS, the CEP Fund has funds in Unappropriated Ending Fund Balance that cannot be used unless in an emergency; and

WHEREAS, the Governor has declared a statewide emergency and the Mayor has declared an emergency within the City; and

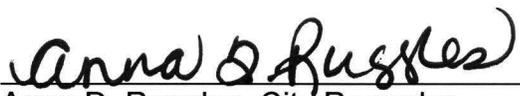
WHEREAS, the ORS 294.481(b) allows the Council by adoption of a resolution, the authority to expend funds, including unappropriated fund balances, to respond to a public emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. Transfer \$25,000 from CEP Fund Unappropriated Ending Fund Balance (2751200 8450) to CEP Fund Emergency Response Expenditures (2751200 6900). Total CEP Fund expenditures are increased to \$137,000.

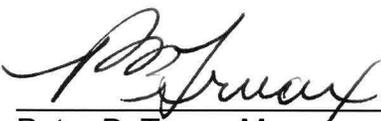
Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 13th day of April, 2020.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 13th day of April, 2020.



Peter B. Truax, Mayor



A place where families and businesses thrive.

CITY RECORDER USE ONLY:

AGENDA ITEM #:	Item 7.
MEETING DATE:	04/13/2020
FINAL ACTION:	RESO 2020-34

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *April 13, 2020*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *FY 2019-20 CEP Transfer for COVID-19 Emergency Assistance*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT: The Community Enhancement Program Committee (CEPC) wants to make up to \$25,000 in Community Enhancement Program (CEP) funds available for emergency assistance to vulnerable populations with the City of Forest Grove due to the COVID-19 virus. To make these funds available requires a transfer of unappropriated fund balance within the CEP Fund so the funds are appropriated to be spent. Staff has prepared a resolution transferring \$25,000 in Unappropriated Ending Fund Balance within the CEP Fund to pay for the emergency assistance for City Council consideration.

BACKGROUND: The available funds within the CEP Fund to pay for the emergency assistance are in Unappropriated Ending Fund Balance (UEFB) which cannot be expended within a fiscal year except in emergencies per ORS 294.481(b). Since the Governor has declared a statewide emergency and the Mayor have declared a local emergency, these funds in the UEFB can be expended after the governing body adopts a resolution transferring those funds to regular appropriations.

FISCAL IMPACT: Use of these funds will reduce future years' available funding as 25% of the estimated Beginning Fund Balance can be used as regular grants funds in the coming fiscal year. For example, spending the \$25,000 in emergency assistance in FY 2019-20 will reduce the FY 2020-21 available funding by \$6,250.

STAFF RECOMMENDATION: Staff has prepared a resolution for City Council consideration to transfer funds from UEFB to regular appropriations within the CEP Fund.

ATTACHMENT(s): Resolution Authorizing the Fiscal Year 2019-20 Expenditure of Community Enhancement Funds for Additional Grant Funds to be Awarded for COVID-19 Relief Assistance Under ORS 294.481(B) as a Response to an Emergency