

RESOLUTION NO. 2020-40

**RESOLUTION AUTHORIZING THE DELAY OF INCREASES TO
CITY FEES AND RATES UNTIL OCTOBER 1, 2020**

WHEREAS, the City Code states licenses, permits, fees, and charges will be adjusted by Council resolution in July of each year; and

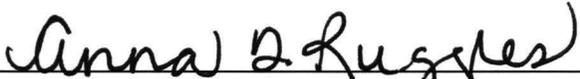
WHEREAS, in order to provide some relief to residents from the effects of the COVID-19 emergency, staff is recommending delaying increases for licenses, permits, fees, and charges set by the City until October 1, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. No increases for licenses, permits, fees, and charges that are set by the City will occur on July 1, 2020. All increases are to be delayed until October 1, 2020.

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 27th day of April, 2020.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 27th day of April, 2020.



Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>8.</u>
MEETING DATE:	<u>04/27/2020</u>
FINAL ACTION:	<u>RESO 2020-40</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *April 27, 2020*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *Delaying Fee and Rate Increases Until October 1, 2020*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT: With the effects of the COVID-19 emergency, staff has been talking about ways to provide some relief for residents while being attentive to the long-term financial needs of the City. One way to provide some limited relief to the residents who use City services would be to delay rate and fee increases until October 1, 2020. Last year all fee and rate increases occurred on July 1, 2019. Staff briefed the Council on the possibility of such a delay and the Council appeared open to a delay to October 1, 2020. Staff has prepared a Council resolution delaying fee and rate increases until October 1, 2020 for Council consideration.

BACKGROUND: City Code Section 34.02(A) states that licenses, permits, fees, and charges will be adjusted by Council resolution in July of each year.

FISCAL IMPACT: The impact of delaying the fee increases is difficult to determine as the fees are based on the volume of services which can vary and some services may not be provided or may only be provided on a limited basis by July 1, 2020. The utility rate increases that the City controls are water and electricity. The Water Fund has sufficient funds to absorb delaying a rate increase for 3 months with little long-term impact. The Light & Power Fund may need to have a slightly larger increase in October in order to not lose revenue due to a large capital project underway to fix the short-term outages that occur in the Thatcher area. Clean Water Services is also looking at delaying rate increases for sewer and surface water management.

STAFF RECOMMENDATION: Staff has prepared a resolution for City Council consideration to delay fee and rate increases until October 1, 2020.

ATTACHMENT(s): Resolution Authorizing the Delay of Increases to City Fees and Rates until October 1, 2020