

RESOLUTION NO. 2020-59

**RESOLUTION MAKING APPROPRIATIONS FOR
THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR
THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021**

WHEREAS, the City Council has adopted the FY 2020-21 Budget now on file in the office of the City Recorder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, and for the following purposes are hereby appropriated as follows:

	<u>General Fund</u>	
Legislative & Executive	\$	634,621
Administrative Services		3,499,256
Library		1,422,904
Planning		645,950
Engineering		1,014,158
Police Services		6,764,175
Fire Department		5,112,032
Aquatics		737,297
Parks and Recreation		849,099
Municipal Court		390,112
Contingencies		750,000
Total General Fund Appropriations	\$	<u>21,819,604</u>
	<u>Light Fund</u>	
Electric Services	\$	20,314,414
Debt Service		305,513
Transfers		1,197,640
Contingencies		1,000,000
Total Light Fund Appropriations	\$	<u>22,817,567</u>

Sewer Fund

Sewer Services	\$	1,725,149
Transfers		86,673
Contingencies		750,000
Total Sewer Fund Appropriations	\$	<u>2,561,822</u>

Sewer SDC Fund

Sewer Infrastructure Construction	\$	197,000
Debt Service		120,000
Contingencies		48,000
Total Sewer SDC Fund Appropriations	\$	<u>365,000</u>

Water Fund

Water Services	\$	5,368,139
Debt Service		436,020
Transfers		334,017
Contingencies		1,298,250
Total Water Fund Appropriations	\$	<u>7,436,426</u>

Water SDC Fund

Water Infrastructure Construction	\$	808,000
Transfers		1,400
Contingencies		150,000
Total Water SDC Fund Appropriations	\$	<u>959,400</u>

Surface Water Management Fund

SWM Services	\$	1,287,389
Transfers		62,787
Contingencies		100,000
Total SWM Fund Appropriations	\$	<u>1,450,176</u>

SWM SDC Fund

SWC Infrastructure Construction		155,000
Contingencies		64,897
Total SWM SDC Fund Appropriations	\$	<u>219,897</u>

<u>Street Fund</u>	
Street Services	\$ 2,609,969
Contingencies	150,000
Total Street Fund Appropriations	\$ 2,759,969

<u>Building Permits Fund</u>	
Building Permit Services	\$ 967,156
Transfers	231,938
Contingencies	100,000
Total Building Permits Fund Appropriations	\$ 1,299,094

<u>Community Enhancement Fund</u>	
Materials & Services	\$ 123,360
Transfers	8,000
Total Community Enhancement Fund Appropriations	\$ 131,360

<u>Library Endowment Fund</u>	
Materials & Services	\$ 4,212
Total Library Endowment Fund Appropriations	\$ 4,212

<u>Street Tree Fund</u>	
Materials & Services	\$ 64,516
Transfers	1,000
Total Street Tree Fund Appropriations	\$ 65,516

<u>Transportation System Fund</u>	
Materials & Services	\$ 550,000
Total Transportation System Fund Appropriations	\$ 550,000

<u>Public Arts Donations Fund</u>	
Materials & Services	\$ 23,520
Total Public Arts Donations Fund Appropriations	\$ 23,520

<u>Facility Major Maintenance Fund</u>	
Capital Outlay	\$ 874,466
Total Facility Major Maint. Fund Appropriations	874,466

<u>Forfeiture Fund</u>	
Materials & Services	\$ 360
Total Forfeiture Fund Appropriations	360

Equipment Fund

Vehicle Services	\$	1,192,613
Contingencies		200,000
Total Equipment Fund Appropriations	\$	<u>1,392,613</u>

Fire Equipment Replacement Fund

Capital Outlay	\$	179,000
Contingencies		11,250
Total Fire Equip. Replacement Fund Appropriations	\$	<u>190,250</u>

Information Systems Fund

Information System Services		449,002
Contingencies		25,000
Total Information Systems Fund Appropriations	\$	<u>474,002</u>

City Utility Fund

Materials & Services	\$	235,234
Total City Utility Appropriations & Fund	\$	<u>235,234</u>

Risk Management Fund

Risk Management Services	\$	713,601
Transfers		40,000
Contingencies		50,000
Total Risk Management Fund Appropriations	\$	<u>803,601</u>

Bikeway Improvements Fund

Capital Outlay	\$	41,349
Total Bikeway Improvements Fund Appropriations	\$	<u>41,349</u>

Park System Development Fund

Park System Construction	\$	5,664,553
Total Park System Develop. Fund Appropriations	\$	<u>5,664,553</u>

Traffic Impact Fund

Capital Outlay	\$	2,374,037
Total Traffic Impact Fund Appropriations	\$	<u>2,374,037</u>

<u>Transportation Development Tax Fund</u>	
Capital Outlay	\$ 12,551,588
Total Traffic Impact Fund Appropriations	\$ 12,551,588
<u>Capital Projects Fund</u>	
Capital Projects	\$ 3,910,680
Total Capital Projects Fund Appropriations	\$ 3,910,680
<u>CIP Excise Tax Fund</u>	
Capital Outlay	\$ 323,600
Transfers	313,980
Total CIP Excise Tax Fund Appropriations	\$ 637,580
<u>Trail Systems Fund</u>	
Materials & Services	\$ 37,926
Total Trail Systems Fund Appropriations	\$ 37,926
<u>City Transient Lodging Tax Fund</u>	
Materials & Services	\$ 112,982
Capital Outlay	\$ 100,555
Total Transient Lodging Tax Fund Appropriations	\$ 213,537
Total APPROPRIATIONS, All Funds	\$ 91,865,339
Total Unappropriated Amounts, All Funds	\$ 37,174,836
TOTAL ADOPTED BUDGET	\$ 129,040,175

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 22nd day of June, 2020.


 Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 22nd day of June, 2020.


 Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	6. 1. & 6. 2. & 6. 3.
MEETING DATE:	06/22/2020
FINAL ACTION:	6. 1. RESO 2020-58
	6. 2. RESO 2020-59
	6. 3. RESO 2020-60

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *June 22, 2020*

PROJECT TEAM: *Paul Downey, Administrative Service Director*

SUBJECT TITLE: *Resolutions to Adopt FY 2020-21 Budget, Make Appropriations for FY 2020-21, and Levy Property Taxes for FY 2020-21*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT: The Budget Committee approved the Proposed FY 2020-21 Budget with changes on June 4, 2020, in the amount of \$128,709,175. The City Council now needs to adopt the FY 2020-21 Approved Budget with any changes approved by the City Council, levy the property taxes for FY 2020-21, and make the appropriations that set the legal expenditure level in each fund for FY 2020-21.

BACKGROUND: Staff is proposing the following three changes to the Approved Budget:

- Adding back to General Fund reserves the \$25,000 that the City will be reimbursed by CARES funds from Washington County for its business assistance programs for eligible business outside the Urban Renewal Agency boundaries.
- Increase in Professional Services in the General Fund Planning Department of \$67,000 to allow for:
 - \$11,000 in funding for traffic projections as part of the Oak Area study that is starting. The traffic information will be needed for future approvals of potential zoning and other changes by the City Council and Metro. Funding will come from General Fund reserves.
 - \$56,000 in funding from a State of Oregon Land Conservation and Development Commission (LCDC) Grant for a supplemental System Development Charge (SDC) study for the Westside Planning Area.
- Light and Power Department is in the process of purchasing materials and equipment for its transmission line and substation project. It is not known when all the materials will be ordered or when the deliveries of the equipment will occur so a budget change is proposed to budget some of the expenditures in both fiscal years. Beginning Fund Balance Revenue will be increased by \$250,000 and Capital

Outlay will be increased by the same amount to allow for the expenditure of funds to purchase the equipment.

The Adopted Budget increased by \$331,000 to \$129,040,175 after the above changes. Staff has prepared the necessary resolutions, which incorporate the changes in this memorandum for Council's consideration.

FISCAL IMPACT: The fiscal impact of the changes has been discussed above.

STAFF RECOMMENDATION: Staff recommends the City Council approve the attached resolutions to adopt the FY 2020-21 Budget, levy the taxes approved by the Budget Committee for FY 2020-21, and establish the legal appropriations for FY 2020-21.

ATTACHMENT(s): Resolutions Adopting Budget for Fiscal Year Commencing July 1, 2020, and Ending June 30, 2021; Levying and Categorizing Taxes for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2020, and Ending June 30, 2021; and Making Appropriations for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2020, and Ending June 30, 2021.