

RESOLUTION NO. 2020-81

**RESOLUTION AUTHORIZING THE DELAY OF INCREASES
TO CITY FEES AND RATES UNTIL JANUARY 1, 2021**

WHEREAS, the City Code states licenses, permits, fees, and charges will be adjusted by Council resolution in July of each year; and

WHEREAS, the City Council passed Resolution 2020-40 delaying increases for licenses, permits, fees and charges from July 1, 2020, to October 1, 2020; and

WHEREAS, in order to help provide continuing some relief to residents from the effects of the COVID-19 emergency, staff is recommending further delaying increases for licenses, permits, fees, and charges set by the City until January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. Any increases for licenses, permits, fees, and charges that are set by the City will be further delayed until January 1, 2021.

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 10th day of August, 2020.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of August, 2020.



Peter B. Truax, Mayor



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>9.</u>
MEETING DATE:	<u>08/10/2020</u>
FINAL ACTION:	<u>RESO 2020-81</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *August 10, 2020*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *Delaying Fee and Rate Increases Until January 1, 2021*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT: In April 2020, Council passed a resolution delaying fee and rate increases until October 1, 2020, due to the economic effects of the COVID-19 pandemic. If rates and fees were going to increase on October 1, 2020, staff would need to start that process now. With the continuing economic effects of COVID-19, staff is proposing to Council that any fee or rate increases be delayed until January 1, 2021. A resolution delaying fee and rate increases until January 1, 2021, has been prepared for Council consideration.

BACKGROUND: City Code Section 34.02(A) states that licenses, permits, fees, and charges will be adjusted by Council resolution in July of each year. Clean Water Services (CWS) will not be raising its sewer or surface water management (SWM) rates until January 1, 2021, at the earliest. Other surrounding cities are not considering raising fees or rates prior to January 1, 2021.

FISCAL IMPACT: The impact of delaying the fee increases is difficult to determine as the fees are based on the volume of services which can vary and some services are not being provided or there is currently a decreased demand for other services. The utility rate increases that the City controls are for water and electricity. The Water Fund has sufficient funds to absorb delaying a rate increase for another 3 months without a large long-term impact. The Light & Power Fund may need to have a slightly larger increase in January 2021 than planned in order to not lose revenue needed to help fund a large capital project that is underway to fix the short-term outages that occur in the Thatcher area.

STAFF RECOMMENDATION: Staff has prepared a resolution for City Council consideration to delay fee and rate increases until January 1, 2021.

ATTACHMENT(s): Resolution Authorizing the Delay of Increases to City Fees and Rates until January 1, 2021