

PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, JULY 16, 2019
COMMUNITY AUDITORIUM CONFERENCE ROOM
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1) ROLL CALL:

- a) Commissioners – Brad Bafaro, Ralph Brown, Mackenzie Johnston Carey, Tammi McLaughlin, Howard Sullivan, Susan Taylor and Paul Waterstreet.
Absent: Kenneth Cobleigh and Glenn VanBlarcom
- b) Council Liaison – Malynda Wenzl
- c) Staff – Matt Baum and Tom Gamble

2) CITIZEN COMMUNICATIONS: None

3) APPROVAL OF MINUTES: The minutes of the June 19, 2019 meeting were approved.

4) ADDITION/DELETIONS: None

5) OLD BUSINESS:

a) Appoint By-Laws Development Sub Committee

- i) Tammi and Glenn will be working on this, but are waiting for the template to begin.
- ii) Council goals and objectives were adopted in March, so some of them will be reflected in our by-laws.
- iii) Some of the wording needs to be changed
- iv) This will also help develop a new mission statement.

b) Rogers Park Restroom Schedule

- i) Passed part of the City inspection and the Clean Water sewer inspection.
- ii) Still need to finish a section of the sewer pipe and pour the sidewalk.
- iii) It should be up and running in a couple of weeks.

c) Eastside Park Process

- i) We need to identify some property or enter into a relationship with the school district.
- ii) Extending our contract with PLACE for additional service on this project.
- iii) A joint effort between the Forest Grove School District, the City of Cornelius and the City of Forest Grove to develop a park in this underserved area.

d) Facility Closure Up-Date

- i) **Lincoln Park** - the track is closed now for an overlay of the whole track. They will also be working on the drainage and the project should be completed in about a week.
- ii) **B Street Trail** – On August 20 a section of the trail will be closed for about a month. Clean Water Services and Metro are working to reinforce the bank under the bridge.
- iii) **Forest Glen Park and Circle Crest** – This area will close mid-August as the engineering department works to stabilize the bank which is eroding. The park/playground will be fenced off and the entire trail closed.
 - i) The goats will be back the first two weeks in September and will be on the lower section of the hillside.

6) NEW BUSINESS:

a) Trail Count Project

- i) Every year Metro does counts in certain segments and this year it will take place September 10 thru 15.

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- ii) The study helps to demonstrate need and led to a grant for the Old Town Loop because it showed how much the trail was used.
- iii) Current working on the council Creek Trail project between Forest Grove and Hillsboro which will involve the railway, Metro, ODOT and the city.

b) Future Meeting Agenda Items

- i) Different interest groups, perhaps guest speakers.
 - (i) Ideas: Department of Forestry – Tillamook Forest, State Parks, Yamhillas Group.

7) COMMISSIONER’S REPORTS:

a) Howard:

- i) What’s happening with the Veterans Park? The commission supports development. Malynda added the next step would be funding, who and how?

b) Ralph:

- i) Congratulations to Paul on being inducted in the Forest Grove High School Hall of Fame, along with Larry Binkerd, Gary Cammann, Michele Houston and Mike Olson.

8) COUNCIL LIAISON REPORT:

a) Malynda:

- i) The Council approved the budget. A slight increase for Light & Power because they have to buy some power from Bonneville.
- ii) Concours de Elegance is this weekend.
- iii) National Night Out is August 6.
- iv) The end of June there was an open house at the police department so people could see the space and understand the need. There will be a future bond and an informational sheet was handed out. A survey last winter showed that people didn’t know there was a need, so this is the educational part.

9) STAFF REPORTS:

a) Tom:

- i) We have pride in our parks and that means maintaining them. The county jail crews are being eliminated at this time because the county is short staffed and they are pulling them in-house. We have been fortunate to have 5 to 10 inmates putting in a total of 60 hours during the weekends.
- ii) Following our meeting will be a public open house seeking information and feedback from the community. 326 invitations were sent out. At our September meeting the consultants will roll out to the commission what they’ve come up with.

b) Matt:

- i) The work the jail crews did is nothing outside the scope of what the Parks crew can do, it’s just the time required. Liability waivers are required for all volunteers and they would need to be trained. Tough for small departments to do it.
- ii) Malynda suggested working with the Sustainability Commission on some projects.

10) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, September 18, 2019 at 7:00 a.m.

11) ADJOURNMENT: The meeting was adjourned at 6:10 p.m.

