

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, DECEMBER 21, 2016
COMMUNITY AUDITORIUM CONFERENCE ROOM
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1. ROLL CALL:

- a) Commissioners – Brad Bafaro, Ralph Brown, Kenneth Cobleigh, Howard Sullivan, Susan Taylor and Paul Waterstreet. Absent: Mackenzie Johnston Carey, Jeremiah Toews and Glenn VanBlarcom.
- b) Council Liaison – Malynda Wenzl
- c) Staff – Tom Gamble and Matt Baum.

2. CITIZEN COMMUNICATIONS: None

3. APPROVAL OF MINUTES: The minutes of the October 19, 2016 meeting were approved.

4. ADDITION/DELETIONS: None

5. OLD BUSINESS:

a) Thatcher Woods Interpretive Signage

- i) Kenneth has completed about 50% of the first draft and plans to present the completed draft at the next meeting.
- ii) Matt and Kenneth will meet to go over particulars and the project should be completed in the summer of 2017.

b) Rogers Park Renovation

- i) The City has entered into an agreement with MIG for the renovation of Rogers Park.
- ii) They will work on the site design, including a tree inventory.
- iii) The project will include a tennis court update, a new playground and bathroom.

c) C.E.P. Grant (Signage)

- i) The C.E.P. grant will also cover signage for Joseph Gale and Bard Parks.

7) NEW BUSINESS:

a) Volunteer Of The Year Nominations

- i) Some nominations were mentioned and others are still being considered.

8) COMMISSIONER'S REPORTS:

- a) **Howard:** Blood drive today in Richard Kidd's name.
- b) **Paul:** The 48th annual FG Dragons swim meet was held at the beginning of December.

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- c) **Brad:** Work has begun on the School District Comprehension Plan. This includes how to maintain fields and recreational land.

9) COUNCIL LIAISON REPORT:

- a) Malynda:
- i) The two new City Councilors, Matthew Vandehey and Tim Rippe were sworn in.
 - ii) The Council's annual retreat will take place in January.
 - iii) The Boards and Commissions dinner will be January 19.
 - iv) The annual Town Hall meeting will be the last weekend in January. The first hour will consist of presentations, with the last hour and a half devoted to citizen's questions.
 - v) Groundbreaking took place on the Jesse Quinn Apartment complex.

10) STAFF REPORTS:

- a) **Tom:**
- i) January 23rd there will be a joint work session with the City Council about the Parks SDC's.
 - ii) Showers are now being made available for people with coupons from the cold weather shelter on Tuesday, Wednesday and Thursday mornings.
 - iii) The pool will be closed on December 24 and 25.
- b) **Matt:**
- i) The Parks crew is keeping busy with projects with the challenge of weather and reduced staff. Lots of vandalism.
 - ii) We will be moving a few trees at Talisman Park.
 - iii) The Old Town Loop Trail has a good slope which helps with drainage. Clean Water Services will be planting 3000 plants and 6 oaks will be added at the Birch Street entrance.

11) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, January 18 at 7:00 a.m.

12) ADJOURNMENT: The meeting was adjourned at 8:02 a.m.