

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, JUNE 15, 2016
COMMUNITY AUDITORIUM CONFERENCE ROOM
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1. ROLL CALL:

- a) Commissioners – Brad Bafaro, Ralph Brown, Mackenzie Johnston Carey, Howard Sullivan, Susan Taylor, Jeremiah Toews, Glenn VanBlarcom and Paul Waterstreet. Absent – Kenneth Cobleigh
- b) Council Liaison – Tom Johnston
- c) Staff – Tom Gamble, Matt Baum and Cindy Donovan.

2. CITIZEN COMMUNICATIONS: None

3. APPROVAL OF MINUTES: The minutes of the May 18, 2016 meeting were approved.

4. ADDITION/DELETIONS: None

5. OLD BUSINESS:

a) C.E.P. Grants

i) 2015-2016

(1) The Parks and Recreation brochure was passed around and with a few small changes it was approved. It will be printed and distributed.

ii) 2016-2017

(1) This year's project will be two metal park signs. The Forest Grove logo and the park name will be cut into the signs.

(2) The commission needs to decide which parks they would like them at.

b) Master Plan Findings

i) The CAC meeting was held last week, at which time they presented a packet which included an inventory of our park sites and what they offer along with information from the survey. They also presented their preliminary findings.

ii) Next the results will go from draft to final form and will then be given to the Recreation Commission and the City Council.

iii) The City is in good shape as far as park land is concerned. We need about 14 more acres and will continue the development of several sites that were identified in the 2002 Master Plan.

iv) A stepped approach was recommended to get to a recreation center, so it will be put in the Master Plan for the future.

v) Action Plan includes strategy in partnerships.

vi) Two processes currently in place:

(1) Approve the Master Plan.

(2) Develop a new SDC rate.

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- (a) Currently \$3000 per dwelling but could be higher as updated methodology will be used to determine the new rate.
 - (b) They recommend indexing on a yearly basis, usually 2 to 4%.
 - vii) At the August meeting we will have a draft of the Master Plan.
 - viii) Rest of the way strategy:
 - (1) September 12 at 5:30 p.m. there will be a joint work session involving the City Council, the Recreation Commission and the Planning Commission.
 - c) Old Town Loop Construction**
 - i) Bids are due at 2:00 p.m. on June 30th.
 - ii) There were 12 attendees at the mandatory pre-bid meeting.
 - iii) On August 1 we will break ground on this project.
 - d) Art In The Park Event**
 - i) The dedication will be July 6 at 5:30 p.m.
 - ii) Due to lack of interest by vendors, they decided not to hold an arts festival at this time.
 - iii) Installation will occur in phases:
 - (1) June 29 – Dig hole and pour concrete.
 - (2) July 6 – Set the sculpture in stone. The artist will install it beginning at 10:00 a.m.
 - iv) The sculpture will be located 40 feet off the sidewalk and is 14 feet tall.
 - v) Phase Two will be the installation of the bricks and path.
- 7) NEW BUSINESS:**
 - a) PSAC Letter**
 - (1) PSAC drafted a letter about regulations for the marijuana industry.
 - (2) A sub-committee came up with recommendations by looking at surveys from other jurisdictions and existing laws regarding drug activity.
 - (3) A city must allow the following 7 industries in order to receive 3% of the State revenue:
 - (a) Medical Dispensary
 - (b) Medical Producers (growers)
 - (c) Medical Processors
 - (d) Recreational Retailers
 - (e) Recreational Producers
 - (f) Recreational Processors
 - (g) Wholesalers
 - (4) The Recreation Commission voted to add their endorsement to the letter.

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8) COMMISSIONER'S REPORTS: None

9) COUNCIL LIAISON REPORT:

a) Tom:

- i) The plastic bag ban passed.
- ii) Raw garbage will be allowed in the green yard debris bins.
- iii) Final vote on the budget will be June 27.
- iv) The first reading of the marijuana bill has taken place and the final reading will be at the July meeting.
- v) The new Post Office is still under consideration.
- vi) Garbage and water rate increases were approved.

11) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, July 20 at 7:00 a.m.

12) ADJOURNMENT: The meeting was adjourned at 8:38 a.m.