

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, SEPTEMBER 21, 2016
COMMUNITY AUDITORIUM CONFERENCE ROOM
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1. ROLL CALL:

- a) Commissioners – Brad Bafaro, Ralph Brown, Mackenzie Johnston Carey, Kenneth Cobleigh, Howard Sullivan, Susan Taylor, Jeremiah Toews, Glenn VanBlarcom and Paul Waterstreet.
- b) Council Liaison – Tom Johnston
- c) Staff – Tom Gamble, Matt Baum and Cindy Donovan.

2. CITIZEN COMMUNICATIONS: None

3. APPROVAL OF MINUTES: The minutes of the August 17, 2016 meeting were approved.

4. ADDITION/DELETIONS: None

5. OLD BUSINESS:

a) Final 2016 Parks, Recreation & Open Space Master Plan

- i) Presentation of the Executive Summary.
 - (1) The Plan was driven by the following community values, which emerged from community comments: access for all, one community, stewardship and community livability.
 - (2) This Master Plan will replace the original one drafted in 2002 and will provide guidance for the next 5 to 10 years and introduces a 10 year implementation plan.
- ii) Commission discussion occurred and a new draft version will be posted today that includes minor changes to the final draft.
- iii) Public Comment – no one was present.
- iv) The Commission voted to approve the Master Plan and move it forward to the Planning Commission (October 3) and the City Council (October 24).

7) NEW BUSINESS:

a) Thatcher Woods Interpretive Signage

- i) The idea is develop an interpretive trail through Thatcher Woods that educates people about the birds, plants and geology of the area.
- ii) The polymer/resin 8½ x 11 placards would be mounted on metal posts and have a hinged flip lid that covers them.
- iii) Signs can now include a bar code that offers the information in multiple languages, which is something to be looked into.
- iv) The area needs to be cleaned out, trees thinned and evasive plants removed. The idea of using goats was mentioned.

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8) COMMISSIONER'S REPORTS: None

9) COUNCIL LIAISON REPORT:

a) Tom:

- i) Work is scheduled to begin on the Tokalia development next month.
- ii) There is a lot of talk about affordable housing. Forest Grove has the highest amount of properties in Washington County.
- iii) The round-about at Purdin and Verboort Roads should be completed in 60 to 90 days.
- iv) The City Manager received a 3% pay increase.

10) STAFF REPORTS:

a) Tom:

- i) Work on the Old Town Loop Trail has begun and paving should occur at the end of the month.

11) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, October 19 at 7:00 a.m.

12) ADJOURNMENT: The meeting was adjourned at 8:13 a.m.