City of Forest Grove
***Parks & Recreation Department***
www.forestgrove-or.gov

FOREST GROVE OREGON
*A place where families and businesses thrive.*

2300 Sunset Dr, P.O. Box 326
Forest Grove, Oregon 97116
☏ 503-992-3238 🖷Fax: 503-992-3287

***AMPLIFIED SOUND USE has SPECIAL REQUIREMENTS***

**Application For Use Of**

# THATCHER PARK BALL FIELDS

- Please print or type legibly and fill out form completely.
- If applicable, attach a copy of the Certificate of Liability Insurance naming the City as additional insured.
- Submit application and pay all fees at least 7 days prior to use.
- Make payment by Cash, Check payable to *City of Forest Grove* or Credit Card.
- Reservations are not confirmed until payment has been received at the Forest Grove Aquatic Center.

## APPLICANT INFORMATION

| | |
|---|---|
| **Organization Name (if applicable):** | **Person Responsible for Reservation:** |
| **Address:** | **Contact Phone #:** |
| **City/ Zip Code:** | **Email Address:** |

## RESERVATION INFORMATION

**Type of Activity:** _____

❒Private Function ❒Event (Open to general public)

**Date of Reservation:** _____

**Estimated attendance:** ❒1 to 50 people ❒51 to 75 people ❒More then 75 people*

*Director approval: ❒Granted ❒Denied

**Time Block Desired:**

From: _____ am / pm To: _____ am / pm

*Note: City Parks are open from sunrise to one hour after sunset.*

### Ball Field Requested:

❒Thatcher Park Soccer Field
750 David Hill Road (available September - March)

❒Thatcher Park Softball Field #1
750 David Hill Road (available April - August)

❒Thatcher Park Softball Field #2
750 David Hill Road (available April - August)

Other use of park property, or any use of the areas outside the specific rental area mentioned in this permit are not subject to a rental fee/charge, and pursuant to the immunities of ORS 105.682 et seq., the City of Forest Grove is not liable for injuries, deaths, or property damage arising out of use of the property beyond the rental area written in this permit.

**FEES**

Soccer Field (field rental for two hours)
❒In City $29.00 ❒Out of City $58.00
❒Lights $51.50 (per one hour)

Softball Fields (field rental for two hours, two game limit)
❒In City $14.75 ❒Out of City $29.50
❒Lights $25.75 (per one hour)

Total Rentals _____ @ $_____ = $_____
Total Light Rentals _____ @ $_____ = $_____
Sub Total $_____

I hereby agree to be responsible for the safekeeping of the facilities used for this activity and for payment of all charges. I will cooperate fully with Parks Maintenance personnel. If applicable, I have submitted or will submit a Certificate of Liability Insurance Coverage in accordance with the Parks and Recreation Field Use Policy. I agree to indemnify, defend and hold the City of Forest Grove harmless from all liability resulting from use of City fields and facilities.

_____ Print Name of Responsible Party

_____ Signature of Responsible Party

## - FOR OFFICE USE ONLY -

**APPLICATION:** ❒Approved ❒Denied
Schedule Exception: ❒Approved ❒Denied
Insurance: ❒Not Required ❒Received On _____
Notes:_____

**FEES:**
Reservation Fee: $_____
Other_____: $_____
**Total Amount Due:** $_____

Date Entered: _____
Staff Initials: _____
❒ Posted on Master Schedule
❒ Faxed to Parks Maintenance
❒Posted on Recreation Calendar