

**CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
THURSDAY August 20, 2013- 5:30 P.M.**

Councilor Mayor Pete Truax

Sebastian Bannister-Lawler (Chair)
Debbie Pariera (Secretary)
Michael Perrault

Marissa Salgado
Brenda Somes
Jose Rico

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

Present: Sebastian Bannister Lawler, Debbie Pariera, Jose Rico, and Brenda Somes..

Absent: Marissa Salgado, Mike Perrault

City Staff: Jon Holan Community Director

City Council: Mayor Pete Truax

Call to Order: The meeting was called to order at 5:38 pm at the Community Auditorium by Chair, Sebastian Bannister Lawler.

1) Jon Holan asked to discuss the Westside Annexation proposal which he passed out copies to committee members. He noted that the proposal has been approved, and that the city will be hiring a consultant. He gave a brief synopsis of the plan: There is only 2.5 to 5 years of platted land parcels available for the development of single dwelling homes. Those lie in the David Hill area of West Forest Grove. It is expected that this area will be 95% developed by the year 2025. Jon commented that there were 158 permits given out last year for single dwelling homes - the highest ever, and that there have already been close to that this year. They will be using Metroscope to help project development needs.

Jon brought this to the committee because they will be developing a citizen participation program piece of the proposal, that CCI will need to approve. There is a need to plan infrastructure now as heavy public investment will be required. Currently there isn't adequate water pressure over the 450' elevation. Development plans need to meet Metro's Title II requirements - there were some PSU students that did their capstones on Urban Reserve, West of David Hill that appealed to home owners in that area. CCI will need to develop a way or ways to involve concerned property owners. The timeline for this is late Fall.

2) Minutes approval from July 18, 2013.

Debbie moved for approval and Jose seconded. With no further discussion, **minutes were approved unanimously.**

Brenda noted that she is still not getting the CCI agendas at her current address. Jon will correct.

3) Officers

Brenda noted that she declines the Vice Chair position as future status with the committee is uncertain.

Sebastian moved to elect Jose for Vice Chair. Brenda seconded. Upon Jose's agreement, the **motion carried unanimously.**

4) CCI Visibility on City website

There was continued discussion about the CCI website on the City of Forest Grove's page. A suggestion was to work with the Chamber and get events that are going on in the community listed on it. The city won't give permission for CCI to have a Facebook page, however, the city is having issues with its technology so this issue will be part of further discussions. Jose and Sebastian will be meeting with Bev Maughan to update CCI page and discuss Facebook more.

5) Annual Town Meeting Discussion

As follow up to last month's discussion for the annual town meeting theme of "safety." Mike Perrault and Sebastian met with Police Chief Schutz. She offered some suggestions such as reaching out to other city groups/organizations to fully develop the agenda, such as Forest Grove Faith Based Community; Forest Grove Chamber of Commerce; Forest Grove Public Safety Action Committee; Neighborhood Watch (under the guidance of the FGPD); VIPS and Adelante Mujeres. Some questions that could be addressed at the ATM are: what are safety issues, what are opportunities for citizen involvement, what to do when you see something happening and who should you call, how can community involvement make us safer, how do we reach out to the Latino community and how do we better use our community to reduce crime. Possible slogan: Police and Community: We are in this together. Some other ideas were to have Latino police officers share their stories and/or have them translate during break out sessions, how to set up neighborhood watch, tables set up by neighborhood or just random, meet and greet with police in smaller community/neighborhoods. Brenda noted that we need to work on marketing and getting the word out that we want our citizens at this meeting. Sebastian asked Jon if there was any advertising on the new Grove Link vans. Jon noted that city has clickers if CCI wants to do any surveys.

General outline for ATM:

January 25, 2014, 9:00 am - Noon

Opening Remarks - Chair, Sebastian and Vice Chair, Jose

Remarks - Mayor Truax

Remarks - Chief Schutz

Break

Break out sessions - facilitated by CCI members and maybe members of FGPD.

Next steps:

- Jose and Sebastian meet with Bev Maughan.
- Brenda will contact Chamber about Grove Link advertising and her faith community regarding safety/policing concerns - what's being done already.
- Sebastian and Debbie will contact their respective churches as well.
- Work with other groups to firm up ATM meeting.
- Refine with police chief and get permission to talk with CSO.

Brenda moved for adjournment, Jose seconded. The **motion carried**. Meeting adjourned at 6:40 pm.

Respectfully Submitted
Marcia Phillips
City of Forest Grove Permit Coordinator