

Date 28 January 2015 | **Project** Forest Grove Westside Planning

Pre Charrette Half Day Workshop

WHEN Wednesday 28 January 2014, 12:30PM to 4:30PM

WHERE Forest Room, Forest Grove City Hall

WHO

Attendees from City: Jon Holan, Daniel Riordan, James Reitz, Richard Blackmun, Rob Foster

Attendees from SCJ Alliance: Anne Sylvester

Attendees from Urbsworks: Marcy McInelly, Joseph Readdy, Meytal Tarab Pollock

Agenda

Time	What	Lead
12:30 – 1:00PM 30 minutes	Part One Introductions, agenda, outcomes, process Describe planning process and outcomes for David Hill and Purdin Road [also Elm Street if appropriate] Review scope of work	Marcy
1:00 – 2:20PM 1 hour 20 minutes	Part Two: Opportunities and Constraints Presentations by Baseline Report authors / representatives, focusing on maps and findings	Marcy introduces
	• Natural Resources (20 minutes)	Anne/Marcy
	• Geotechnical (20 minutes)	Anne/Marcy
	• Stakeholder input and stakeholder assessment (20 minutes)	Marcy
	Q & A about technical information (20 minutes)	All
2:20 – 2:40PM	Break – 20 minutes	
2:40 – 3:30PM 50 minutes	Part Three: Land Use Concepts Presentations about opportunities and constraints for development, focusing on developable area and possible development concepts	Marcy introduces
	Transportation and Infrastructure (20 minutes)	Anne Sylvester
	Preliminary Land Use Concepts (30 minutes)	Jon Holan and FG staff

<p>3:30PM – 4:30PM 60 minutes</p>	<p>Part Four: Concept Plan Draft and Charrette Preparation</p> <p>Discuss Concept Plan Draft (Marcy) and what it means for the Charrette and Charrette timing Marcy leads</p> <hr/> <p>Discuss next steps and charrette *</p> <p>Charrette logistics, schedule and planning</p> <p>Assignments in preparation for the Charrette *</p>	<p>Discussion w entire team; Marcy facilitates discussion, Joseph and Meytal record decisions / assignments</p>
---	--	---

NOTE: The Charrette has not been scheduled yet. Discussion of potential dates is the subject of this meeting. **A minimum of six weeks between the Pre-Charrette and the Community Charrette is typical**, but the schedule depends on several factors:

- City and Consultant team’s availability;
- City’s notification requirements
- Ability of City to notify and staff resources
- Optimal timing for public involvement. It would be ideal to hold the charrette **before the middle of June**.

Based on what we know now, the charrette could be held **within the thirteen weeks between about 16 March and 15 June**.