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**Planning Commission
Community Auditorium
1915 Main Street, Forest Grove, OR
Monday, October 7th, 2019, 7:00 pm**

1. CALL TO ORDER:

Chair Tom Beck called the meeting to order at 7:00 p.m. Roll Call:

Planning Commission Present: Tom Beck, Chair; Commissioners Lisa Nakajima, Ginny Sanderson, Sebastian Bannister-Lawler and Dale Smith.

Planning Commission Excused: Phil Ruder, Vice Chair; Commissioner Hugo Rojas.

Staff Present: James Reitz, Senior Planner; Cassi Bergstrom, Planning Commission Coordinator

2. PUBLIC MEETING:

A. PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:

None.

B. PUBLIC HEARING:

(1.) File No. 311-19-000024-PLNG – Re-naming a street segment from 15th Avenue to 15th Place

Chair Beck opened the legislative public hearing at 7:00 p.m, calling for the staff report.

Senior Planner James Reitz gave the staff report, showing the vicinity map and the addresses affected by the street name change. Utility billing and the Washington County GIS records differ, creating a conflict between the official address of 15th Avenue and the address being used by the homeowners as 15th Place. Street signs also reflect the 15th Place address, but emergency responders go off the official record of 15th Avenue. This addressing needs to be corrected in order to have a commonly understood address in order to prevent delays in emergency response, mail confusion, etc.

Mr. Reitz gave the history of the plats dating back to 1953, but it is not known why 15th Avenue was not continued as the area continued to be platted. In addition, there is an “island” address of 1510 Crescent Drive surrounded by 15th Avenue addresses that should be assigned as a 15th Place address.

Commissioner Bannister-Lawler asked if staff needed to take action in changing the Crescent Drive address now as emergency response could be delayed, and Mr. Reitz stated the address change can be re-assigned at a later date as a Type I review with no meeting needed.

Staff recommends the Planning Commission make a recommendation to City Council that the roadway be officially names 15th Place between Crescent Drive to Larch Street, and concurrently assign the parcel at 1510 Crescent Drive to a 15th Place address.

CORRESPONDENCE:

The property owner at 1510 Crescent Drive wrote a letter in response to the public notice, urging the Planning Commission not to change their address as it will create a hardship.

PROPONENTS:

Kay Carlisle, 2737 15th Avenue, Forest Grove, OR 97116:

Ms. Kay Carlisle came to the front, and stated she has had nothing but problems with the addressing. It was advertised when purchased as being a house off of 15th Place, but then all the paperwork on the property came back as 15th Avenue which in turn affected everything as far as voter's info, driver's license, and the postal servicing address. It would be a positive change to correct the street name to 15th Place because everyone on the street goes by the 15th Place addressing scheme.

Commissioner Sanderson inquired about the neighbor at the 1510 Crescent Street address and how she feels, and Ms. Carlisle said she is concerned about it and the addressing along the street is very confusing.

Chair Beck wondered if it was feasible to move the Crescent Street sign up near the corner where 1510 Crescent Street is located, and Mr. Reitz responded that street signs need to be located at intersections.

Commissioner Sanderson stated that she is hesitant to allow the Crescent Street address to stay as it will cost city resources to accommodate a preference.

OPPONENTS:

None.

OTHER:

None.

Chair Beck closed the public hearing at 7:30 p.m.

COMMISSIONER DISCUSSION:

Chair Beck made a suggestion that Commissioners recommend to City Council the change from 15th Avenue to 15th Place, but take no action regarding the address of 1510 Crescent Drive. All the Commissioners agreed.

Commissioner Bannister-Lawler inquired if there were other addresses with an addressing problem, and Mr. Reitz responded that there are other address anomalies out there.

Commissioner Bannister-Lawler moved a motion to recommend to City Council file number 311-19-000024-PLNG – Re-naming a street segment from 15th Avenue to 15th Place between Crescent Drive and Larch Street, but taking no action to changing the address located at 1510 Crescent Drive. Commissioner Smith seconded the motion.

Roll Call Vote on Motion: AYES: Chair Beck; Commissioners Nakajima, Sanderson, Bannister-Lawler, and Smith. NOES: None. ABSENT: Vice Chair Ruder; Commissioner Rojas. MOTION CARRIED 5-0.

C. ACTION ITEMS:

None.

D. WORK SESSION ITEMS:

None.

3. BUSINESS MEETING:

A. APPROVAL OF MINUTES:

Commissioner Sanderson moved to approve the minutes of the August 19th, 2019 meeting. Commissioner Bannister-Lawler seconded. Motion passed 5-0.

B. REPORTS FROM COMMISSIONERS/SUBCOMMITTEES:

None.

C. DIRECTOR'S REPORT:

James Reitz gave an update as to the progress on the Neighborhood Mixed Use zoning definition discussion being held with City Council.

A pre-application meeting is scheduled for Wednesday regarding a proposed 200-unit apartment complex located next to the credit union at Pacific Ave/19th Ave.

Chair Beck inquired about the TV Highway traffic impact study, and Mr. Reitz explained that the intention is to look at it from a safety perspective for pedestrians along the Tualatin Valley Corridor. The City received a grant to conduct the study.

Mr. Reitz gave an update on the Rose Grove expansion, informing the Commissioners that the site is now in the grading phase.

A future Commission meeting will be a re-zoning of the city's property purchased for the purpose of the new police department.

D. ANNOUNCEMENT OF NEXT MEETING:

The next meeting is to be determined.

E. ADJOURNMENT:

The meeting was adjourned at 7:43 p.m.

Respectfully submitted by:

Cassi Bergstrom
Planning Commission Coordinator