

MINUTES APPROVED BY THE PAC on DECEMBER 13, 2018

Commission Members Present: Linda Taylor, Michael Goetzke, Laura Frye, Amy Tracewell, Kathy Broom. **Excused:** Emily Lux, Dana Eytzen, Pat Truax, Kathleen Leatham, Colleen Winters. **Council Liaison Present:** Tom Johnston. **Staff Present:** Tom Gamble. **Guest(s):** Leah Henriksen.

1. **CALL TO ORDER:** By Amy Tracewell at 5:05 pm.
2. **CITIZEN COMMUNICATION:** None.
3. **APPROVAL OF PAC MEETING MINUTES:**
 - Not enough PAC members present to establish a quorum, so the minutes will be voted on at the next meeting.
4. **ADDITIONS/DELETIONS:** None.
5. **DISCUSSION/DECISION ITEMS:**
 - A. Mini-Grant Consideration: Mini Grant application for Cornelius Elementary School Handprint Mural moved to January meeting.
 - B. Mini-grant discussion concerning the Forest Grove School district moved to December meeting. The primary discussion would be about neighboring school districts and Forest Grove students being able to apply for mini-grants.
6. **INFORMATION ITEMS:**
 - A. Forest Grove PAC Operating Budget Draft will need to be reviewed before the December meeting. An email of the operating budget draft will be sent before the next meeting.
 - B. New pictures are being added to the PAC strategic plan by Linda.
 - C. Art Bizarre update: 22 artists are currently signed up and they secured the City Auditorium as the location to hold the event.
 - D. The Art Mural is now completed on Main Street and it was sponsored by Travel Oregon.
7. **COMMISSIONER COMMUNICATIONS:** None.
8. **STAFF COMMUNICATIONS:** None.
9. **COUNCIL LIAISON COMMUNICATIONS:**
 - Councilor Johnston noted that there is an Informational meeting on November 19th at 5:30-7 pm for PAC members. Councilor Johnston also discussed that the Boards and Commission structure is still being reviewed by City Council. They are reviewing student Board and Commission members and how the city is establishing guidelines for students joining Boards and Commissions (this is still in the planning phase).
10. **ADJOURNMENT:** Amy Tracewell adjourned the meeting at 5:45pm.

Minutes recorded by Michael Goetzke. Respectfully Submitted by Emily Lux