

MINUTES APPROVED BY THE PAC ON JANUARY 10, 2019

Commission Members Present: Linda Taylor, Michael Goetzke, Laura Frye, Amy Tracewell, Kathy Broom, Emily Lux, Dana Eytzen, Pat Truax, Kathleen Leatham. **Guest(s):** N/A. **Council Liaison Present:** Tom Johnston. **Staff Present:** Tom Gamble, Colleen Winters. **Absent:** None.

1. CALL TO ORDER: By Dana Eytzen at 6:04 pm.

2. CITIZEN COMMUNICATION: N/A

3. APPROVAL OF PAC MEETING MINUTES:

- Amy motioned to approve the October meeting minutes as written, Linda seconded. Amy motioned to approve November meeting minutes as written, Linda seconded. Both motions carried, unanimously.

4. ADDITIONS/DELETIONS: N/A

5. DISCUSSION/DECISION ITEMS:

A. Mini-Grant Discussion: Discussion of including FGSD locations outside of city limits (Cornelius) in mini-grant application, so all schools will have equal opportunity. Language will be clarified in further discussion. Laura moved to modify mini-grants to include FGSD projects, within FGSD boundaries. Pat seconded. Motion carried, unanimously.

B. Bylaws Review: Amy motioned to amend the bylaws to allow up to two members out of the nine total to live outside of Forest Grove City limits. Kathleen seconded. Motion carried, unanimously.

C. Council Revisions to Boards and Commissions: Councilor Johnston read aloud the council revisions to boards and commissions that are pertinent to PAC, to be voted on in the spring. Discussion-There is a consensus that PAC is not in favor of the two-year term limit for board chairs. Linda will draft an email to send to City Council on behalf of PAC, and members can also express dissent individually. Chair terms should be left to the discretion of each board or commission. Question-Do the foundation formation meetings adhere to public meeting laws? It is best to move forward with one PAC member and the rest foundation members to be sure to remain in compliance.

D. 2018-2019 Budget: Reviewed and made minor alterations to the budget. Amy motioned to approve as amended, Emily seconded. Motion carried, unanimously.

E. Strategic Plan: Amy motioned to adopt the strategic plan as presented, Kathleen seconded. Motion carried, unanimously. The plan will be presented to City Council. PAC members should review their categorical responsibility lists.

F. Sponsorships: The subcommittee met to discuss PAC sponsorship opportunities. Application and guidelines were presented and reviewed. Discussion of differences between sponsorship and mini-grant, including that a sponsored endeavor does not have to be free to the public, has fewer reporting requirements, and sponsorship monies are to be given “up front” as opposed to being a reimbursement after the fact. Discussion of criteria-what values are we measuring against? An amended document will be presented at the next meeting.

6. INFORMATION ITEMS:

A. Art Bizarre Update: Less traffic at this event as compared to the Art Bizarre held in conjunction with Corn Roast/Chalk Art Festival. If we were to choose to do only one Art Bizarre per year, the latter would be the best choice.

B. Finance Report: Reviewed. Art Bizarre will be added.

7. COMMISSIONER COMMUNICATIONS: N/A

8. STAFF COMMUNICATIONS: N/A

9. COUNCIL LIAISON COMMUNICATIONS:

- January 17, 2019, is the annual B&C Dinner at the FG Senior & Community Center.

10. ADJOURNMENT: Dana Eytzen adjourned the meeting at 7:43pm.

Respectfully Submitted by Emily Lux.