

MINUTES APPROVED BY THE PAC ON APRIL 13, 2019

Commission Members Present: Linda Taylor, Amy Tracewell, Kathy Broom, Emily Lux, Dana Eytzen, Pat Truax, Kathleen Leatham, Michael Goetzke, Laura Frye.

Excused: Council Liaison Tom Johnston. **Staff Present:** Tom Gamble, Colleen Winters.

Guest(s): Brian Pohl

1. CALL TO ORDER: By Dana Eytzen at 5:02 pm.

2. CITIZEN COMMUNICATION: N/A

3. APPROVAL OF PAC MEETING MINUTES:

- Kathleen motioned to approve February meeting minutes as written, Pat seconded. Motion carried, unanimously.

4. ADDITIONS/DELETIONS: Addition: 5C. Photo Contest

5. DISCUSSION/DECISION ITEMS:

A. Urban Renewal Agency Presentation: Brian Pohl, Community Development Director, provided an overview of the Urban Renewal Agency and description of tax increment financing. A map detailing the Forest Grove urban renewal boundary was reviewed, with the intent of starting a public arts program within the boundary. There is potential for \$100,000 to support 4-5 public projects, including murals and installation art/sculpture. PAC would potentially support this endeavor by organizing calls for art and reviewing proposals/applications. A resolution must be drafted and this won't be official in any capacity until it is voted on by City Council.

B. Strategic Plan Objectives Update: Art Acquisition-Presented draft plan of the outdoor rotating gallery plan. Short term draft objectives include acquiring and placing three outdoor sculptures of indigenous wildlife within the 357 acres of community "green spaces". Longer range proposals include securing a funding partnership, initiating a call for art, and acquiring a major permanent piece, as well as a rotating gallery.

C. Photo Contest: The Historic Landmarks Board is holding an annual photo contest and is asking if PAC members will assist with judging. Winners could be decided at our May meeting. Discussion: Perhaps a mini-grant application could be submitted to help advertise and encourage more submissions. Copies of the winning photographs could be added to the city collection.

6. INFORMATION ITEMS:

A. Finance Report: Reviewed. No significant changes.

B. Foundation Update: A letter that would be given to potential arts foundation board members was reviewed. The letter would serve as an invitation to an informal, informational gathering. Discussed the cost of the event, and the required paperwork filing. Laura moved to allow the foundation subcommittee to proceed with an allotted budget of up to \$1,000 from discretionary funds. Emily seconded. Motion carried, unanimously.

Discussion:

- Initial foundation meeting must adhere to public meeting laws regardless of private/specified invitations.
- Ethics of turning the board selection process over to the initial three board members, and how to create a symbiotic relationship between the foundation and PAC.
- Given the information provided tonight by Brian Pohl, is a foundation still the most appropriate step at this time? Foundation formation vs. PAC fundraising and hiring a grant writer, as well as planning for the possibility of future urban renewal boundary funds. The subcommittee will still complete their scheduled meeting with Stephanie Lommen, and we will discuss this further at our next meeting.

7. COMMISSIONER COMMUNICATIONS:

- Emily-Met with the teacher who is organizing the Cornelius Elementary mural and helped stretch the canvas surface. Volunteer slots are available during the actual painting. Emily is in a group show on Friday featuring portraits at Marilyn Affolter Fine Arts Studio in McMinnville.

8. STAFF COMMUNICATIONS: None.**9. COUNCIL LIAISON COMMUNICATIONS:** N/A**10. ADJOURNMENT:** Dana Eytzen adjourned the meeting at 6:29 pm.

Respectfully Submitted by Emily Lux.