

MINUTES APPROVED BY THE PAC ON SEPTEMBER 12, 2019

**Commission Members Present:** Linda Taylor, Amy Tracewell, Emily Lux, Dana Eytzen, Michael Goetzke (via telephone), Laura Frye. **Excused:** Kathy Broom and Pat Truax. **Absent:** Kathleen Leatham. **Council Liaison:** Tom Johnston, excused. **Staff:** Colleen Winters, present; Tom Gamble, excused. **Guest(s):** N/A

**1. CALL TO ORDER:** By Dana Eytzen at 5:05 pm.

**2. CITIZEN COMMUNICATION:** N/A

**3. APPROVAL OF PAC MEETING MINUTES:** Laura motioned to approve the July meeting minutes as corrected, Amy seconded. Motion carried unanimously.

**4. ADDITIONS/DELETIONS:** Additions: 5C.b. Volunteer Management, 5D. Art Bizarre Update  
Deletion: 5B. Tualatin River Keepers Mural Project

**5. DISCUSSION/DECISION ITEMS:**

- A. Development of URA Public Art Installation Plan:** A map was reviewed with a corresponding list of locations for possible installation. There is \$20,000 available at this time, which must be spent within one year. A plan needs to be formulated tonight to proceed. The call for art that resulted in the acquisition of Tres Novem was shared and can be adjusted for the upcoming call for art. The City of Tigard recently installed sculptural banner poles, and PAC members will contact them to see if they will share information about the initial call, the engineering and safety aspects of the installation, etc. Forest Grove Light and Power will be contacted to see if they prefer a second banner site, or replacement/change of the current location. **Laura moved to put forth a call for art for sculptural banner poles, to be placed along Pacific Avenue, with the total project cost not to exceed \$20,000. Emily seconded. Motion carried unanimously.**
- B. Strategic Plan Objectives Updates:**
  - a. Advertising Campaign-**A document was reviewed outlining draft contest details, tasks, and timeline. Discussion included competition categories and approaching local schools to solicit participants. Two categories were confirmed: Adults and Youth 18 and under. **Linda moved to use discretionary funds to sponsor the art contest for *Art Belongs Everywhere and to Everyone* not to exceed \$1000 for Spanish translation, advertising, reception, prizes, and printing. Amy seconded. Motion carried unanimously.**
  - b. Volunteer Management-**Laura shared a document outlining a potential volunteer base for PAC endeavors, including FGHS and Pacific University students. Discussion included determining future needs and planning ahead for events where volunteers would be the most necessary.
- C. Art Bizarre Update:** There are 21 reserved booths for the Chalk Art/Corn Roast Art Bizarre. Applications are still open, but artists will be put on a waiting list. **Amy moved to approve using \$50 from discretionary funds for Facebook Advertising of the event. Linda seconded. Motion carried unanimously.**

**D. September meeting date change:** Amy moved to change the September meeting date back to 9/12, as opposed to the previously agreed upon change of 9/19, to accommodate higher attendance. Emily seconded. Motion carried unanimously. Dana will likely attend the next meeting via telephone.

**6. INFORMATION ITEMS:**

- A. Finance Report:** Reviewed. Meet the Artist Events revenue will be reflected next month.
- B. Meet the Artist Dinner Updates:** Both Meet the Artist Events (with Angenette Escobar and Emily Lux) sold out and were successful. Photographs were shared, as well as a list that documents all “Meet the Artist” events that have occurred to date.

**7. COMMISSIONER COMMUNICATIONS:**

- Laura brought up Sing Your Own Messiah, and revisited the idea of applying for a sponsorship for this year’s event, since it will be in its third year in Forest Grove.
- Emily is in a show called “A Fresh Perspective” at Valley Art .The opening is tomorrow night from 6-8. TITG’s production of Musicville opens tonight, and will run through the weekend. Orson plays the King of Staff. The second annual 97116 Show is moving forward quickly. The call for art has been published and this year’s venue has been confirmed. More info to come.

**8. STAFF COMMUNICATIONS:**

- The Teen “Ugly Art” contest yielded terrifically terrible results.
- Update was shared on the status of Councilor Tom Johnston.
- Bryan Pohl intended to come to the September meeting, but will need to be alerted to the date change.

**9. COUNCIL LIAISON COMMUNICATIONS: N/A**

**10. ADJOURNMENT:** Dana Eytzen adjourned the meeting at 6:25 pm.

Respectfully Submitted by Emily Lux.