

MINUTES NOT OFFICIAL UNTIL APPROVED BY THE PAC

**Commission Members Present:** Linda Taylor, Emily Lux, Dana Eytzen,, Pat Truax, Kathleen Leatham, Amy Tracewell, Michael Goetzke, Laura Frye. **Absent:** Kathy Broom. **Staff Present:** Tom Gamble, Colleen Winters. **Council Liaison Present:** Mariana Valenzuela. **Guest(s):** Bev Maughan and TVCTV broadcast technician.

**1. CALL TO ORDER:** By Dana Eytzen at 5:05 pm.

**2. CITIZEN COMMUNICATION:** N/A

**3. APPROVAL OF PAC MEETING MINUTES:** Amy motioned to approve the retreat meeting minutes as written, Linda seconded. Motion carried unanimously. Amy motioned to approve the January meeting minutes as written, Michael seconded. Motion carried unanimously.

**4. ADDITIONS/DELETIONS:** N/A

**5. DISCUSSION/DECISION ITEMS:**

- A. Gallery in the (Virtual) Forest Update/Advertising:** 8-9 artists featuring up to five works each. Artists are coordinating sales as well as shipping/delivery. \$100-\$150 would be beneficial to use for Facebook advertising. Kathleen motioned to approve \$100 for Facebook advertising from discretionary funds to support the Gallery in the (Virtual) Forest show. Laura seconded. Motion carried, unanimously.
- B. Joint Work Session with Council Regarding Mural Proposal:** Discussion of the proposal to the City from Pacific University students to replace the Eagle Scout mural at Forest Glen Park from 2015, which is currently in disrepair, with a new mural. Prior murals at the Forest Glen Park location were approved by Parks and Rec and have not previously been vetted by the Arts Commission. Upon the proposal of this mural it was suggested that a mural policy needed to be in place, to be drafted by the PAC and approved by City Council before this project's commencement. Mural policies from several cities were collected for review. A joint work session is scheduled with the PAC and City Council on Monday, September 14, at 5:30 to review and discuss a draft of the policy. All PAC members should be present via WebEx if possible. Questions proposed included a request to explain why this mural is to go through a new process vs. murals in the past, if the minutes from the 2015 Parks and Rec meeting where the Eagle

Scout mural was approved could be reviewed by the PAC, and if we could create a policy while “fast tracking” this project is completed to prevent further delays. Further discussion included the proposed mural’s racial justice theme and the desired outcomes of the joint work session. The new policy will address mural projects on City property, and will speak to project timelines, pathways, and key decision points.

- C. Review Bylaws and Schedule Annual Report to Council:** Tabled until next meeting.
- D. FY 2020-21 URA Project Ideas:** The banner poles by Ben Dye are currently being constructed. 2021 ideas will be discussed further, but will include a call for the outdoor rotating sculpture gallery.
- E. Strategic Plan/Goals:**
  - a. Review of Mini-Grant Program:** New guidelines for mini-grants and sponsorships will be reviewed and voted on at the next meeting.
  - b. Online application of walking tour:** Tabled until next meeting. Emily photographed several of the outdoor pieces that are present on the walking tour, and will save the files for the PAC for future use.
- F. Leadership Gifts:** Reminder to contribute leadership gifts for the year 2020.

## **6. INFORMATION ITEMS:**

- A. Finance Report:** Reviewed. It was requested by Linda to remove her name from the Slow Rise Bake House donation.
- B. TVC Musical Benches Update:** Raziah Roushan received additional grant funding for the musical bench project, which received 33 design proposals. Dana shared the top four designs via screen share. There was a question regarding ADA accessibility, which will be discussed with Raziah and brought back to the PAC.
- C. Stars in the Grove Update:** The PAC received \$210 in concessions/raffle proceeds and \$1800.19 from ticket sales and donations.
- D. 2019-2020 CEP Grant Update:** The PAC had to forfeit \$1,200 from the 2019-2020 CEP grant due to COVID related lacking of new mini-grant and/or sponsorship applications.
- E. 2020-2021 CEP Grant Update:** \$2,950 was granted for the 2020-2021 cycle. At our next meeting, the approved budget should be revisited based on the updated allocation. We also plan to also discuss how to address public art *now* in our current situation, to stay relevant and enhance public life to the extent that we are able.

## **7. COMMISSIONER COMMUNICATIONS:**

- Emily: The new mural on Maraki Market is complete. Described the ground mural process and completion with Raziah Roushan at Tigard’s new Universal Plaza.

**8. STAFF COMMUNICATIONS:**

- Colleen: The library has been closed since March 16th, but is now doing a great deal of curbside transactions. Over 2000 books and crafts kits were given away as part of the Summer Reading Program, both onsite and at free meal sites throughout Forest Grove.
- Tom: The Aquatic Center pools are still drained and will be for the foreseeable future. Rogers Park had huge components installed today including an 18 ton piece of redwood that will serve as an entrance, and a dragon that is also created from a fallen tree.

**9. COUNCIL LIAISON COMMUNICATIONS: N/A**

**10. ADJOURNMENT:** Meeting adjourned by Dana Eytzen at 6:19pm.

Respectfully Submitted by Emily Lux.