

**MINUTES APPROVED BY THE PAC ON SEPTEMBER 8, 2016**

**Commission Members Present:** Kathy Broom, Kathleen Leatham, Linda Taylor, Dana Zurcher, Laura Frye, Pat Truax, Emily Lux.

**Staff Present:** Colleen Winters. **Absent:** Richard Kidd, Tom Gamble, Dana Lommen.

**Guest(s):** Jeanne Levy-Valley Art Association, Ryan Lackey-Forest Grove News Times, Edgar Sanchez-Art and Crafts in the Park.

1. **CALL TO ORDER:** By Dana Zurcher at 5:01 pm.

2. **CITIZEN COMMUNICATION:** Jeanne Levy-I admire what the Public Arts Commission does for the community.

3. **APPROVAL OF PAC MEETING MINUTES:** Motion to approve last month's minutes as written made by Pat, seconded by Linda. Motion carried.

4. **ADDITIONS/DELETIONS:** Additions: Item G-Meet the Artist Dinner; Item B-Summer Lunch/Art and Crafts mini-grant

5. **DISCUSSION/DECISION ITEMS:**

**A. Valley Art Annual Artist Event mini-grant:** Presented by Jeanne Levy. In 2015, AAE advertising costs came to more than \$500. This \$500 mini-grant would go a long way towards letting the community be informed of the event. Linda-let's consider both mini-grants prior to discussion to ensure equity of opportunity. There is \$953 in discretionary funds, \$637 in CEP. Motion to approve mini-grant request using CEP funds made by Pat, seconded by Kathy. Motion carried.

**B. Lunch/Art and Crafts in the park Mini-Grant:** This program gets kids outdoors and excited about art. It works in conjunction with free lunch in the park programs. The Forest Grove School District funds a partial amount, and the rest is funded through grants, donations, etc. Pat moved to approve the mini-grant using the remainder of the CEP grant, making up the rest with discretionary funds. Emily seconded. Motion carried.

**C. Art in the Park:** Ben Dye has been paid in full. The PAC still needs to raise \$8,432 (not including brick sales funds) to complete project payment and to repay our benefactor loan. Approximately 30 people attended the unveiling event. It was reported that the cookies were excellent.

**D. Coloring Book:** Dana L. is working on a pricing detail spreadsheet with multiple possible scenarios, including three tiers of advertising-business card size, half-, and full-page. Emily is working on a sample illustration of Ace Hardware, which Pat will take to businesses to solicit ad sales. Our next meeting is July 20 at Pat's house. Linda-There is an Epson creative app that will turn any image into a coloring book illustration. Kathleen-We could also include a children's drawing contest, with the prize being having their drawing published in the coloring book.

**E. Art Walk:** Subcommittee is meeting on Monday, July 25, at the library at 6:15. Bring scripts.

**F. Proposal: Professional Development Grant-**Emily-What constitutes an emerging artist? Future discussion to follow. Laura-Perhaps we can look into Valley Art's jurying process. Dana Z.-RACC would also be an excellent resource. Laura-Guidelines will be important. This could have a positive impact/benefit to our community. Linda-Is it narrowing? Will this benefit include all types of artists? All-A subcommittee needs to form, and also review bylaws. Kathleen-Volunteer hours could be written into the requirements to receive a grant.

**G. Meet the Artist Dinner:** There will be a Meet the Artist Dinner held on August 26th. Jim Zaleski is the artist. Estimating 20 possible tickets, hosted in a private home (Susan Fichter and Rudy Marchesi). The event will feature an incredible, free-range menu and Montinore wines.

**6. INFORMATION ITEMS:**

**A. Finance Report:** The PAC should not accept any new mini-grant applications at this time. Brick sales have been extended to July 30.

**7. COMMISSIONER COMMUNICATIONS:** The Aristocats kids and Snow White are showing at Theatre in the Grove over the course of the next month. Emily's son, Orson, will be performing in both productions.

**8. STAFF COMMUNICATIONS:** Colleen-The library is currently interviewing for the Youth Services Librarian following Linda's resignation. There are 64 applicants. Thank you, Linda, for your dedicated service.

**9. COUNCIL LIAISON COMMUNICATIONS:** N/A

**10. ADJOURNMENT:** Dana Zurcher adjourned the meeting at 6:06pm. The next regular meeting will be August 11, 2016, in the Rogers room of the Forest Grove Library.

Respectfully Submitted by Emily Lux.