

Forest Grove Public Arts Commission Mini-Grant Application



Grant Guidelines:

- Provide seed money to local organizations offering Arts programming in Forest Grove at **no charge** to the community
- Preference is given to groups:
 - Serving underrepresented portions of the community; children, seniors, low-income and Latinos
 - Providing a substantial in-kind contribution; volunteer support and/or donation of goods and services.
- Eligible activities include music, dance, literary arts, fine arts, crafts, film and theatre arts
- Clubs and organizations are eligible to apply
- Organizations are not required to be registered as a non-profit.

Please print clearly or type your responses.

Project Name: Art Exhibition @ FG District Office Organization: student of CALC
Contact Name(s): Jose Nava Honesto Contact Phone(s): 503-270-1854/503-359-2413
Address, City, State, Zip: 2701 Taylor Way Forest Grove Or 97116
E-Mail Address: jhonesto6@gmail.com

1) Description of the Project: (in 50 words or less)

To complete my Senior Project component for graduation I will be hosting an art exhibition with original pieces from my art collection as well as showcasing local talent from the highschool and community.

2) Describe the portion of the project for which you are requesting PAC Mini-Grant funds: (in 50 words or less)

PAC mini-grant funds would be used to purchase art supplies and materials, as well as provide snacks and drinks for the venue.

3) Total Amount Requested From PAC (not to exceed \$500): \$450

4) Target Audience for project: Local community & FGSD

5) Date of Project(s): April 19, 2019 Time: April 19, 2019

6) Location: FG District Office/Grove Room 1728 Main St Forest Grove

7) How will the project be publicized: Fliers, Online Media, Forest Grove NewsTimes

(Notice of PAC sponsorship is required on printed materials and at the event and a logo will be given to you)

Note: The Forest Grove Public Arts Commission makes every effort to ensure that a representative will attend all events sponsored in part by PAC, so notification in writing of changes in date/ time are required to be sent, or emailed to the addresses at the bottom of this application. If the funded event does not occur as scheduled, the event must be rescheduled and completed within 30 days of the originally scheduled event or the grant will be rescinded.

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8) Projected Budget 450.00
Total Estimated Costs: \$ _____

	PAC Mini-Grant	Requesting Organization	Other (Specify)
Personnel (explain): *all volunteer			
Marketing & Publicity (explain): *printing done at school, online/free			
Materials & Supplies (explain): Art supplies, snacks & drink for venue	450.00		
In-Kind Contribution (explain):			
Total	\$450.00	\$	\$

9) Name of organizations that will partner or collaborate with this project:

FGSD Community Alternative Learning Center

10) Number of people in the community who are anticipated to participate in this project: 40-60

11) How will this project benefit the residents of Forest Grove? (in 25 words or less)

Hosting this artist collaboration will open doors for many local artists; to gain perspective followers and encourage others in the community to pursue their artistic passion.

Signature of applicant(s): 

Date Application Submitted: 1-8-19

Application needs to be submitted two weeks prior to a regular Public Arts Commission meeting (held the 2nd Thursday of each month) to be considered. Applicants should plan to attend the PAC meeting to present the request and answer questions.

Send Application to: Public Arts Commission, P.O. Box 326, Forest Grove, OR 97116

Or Email Application to PublicArtsCommission@ForestGrove-or.gov

Within 30 days of the funded event, the applicant is required to submit the Project Summary and Evaluation to City Hall, Attention: Beverly Maughan, PO Box 326, Forest Grove, OR 97116. The report should include receipts, copies of publicity and photos, if possible. A reimbursement check, not to exceed grant amount, will be processed and distributed two weeks after receipt of Project Summary and Evaluation.

NOTE: Request for reimbursement and summary report must be received within 30 days of the completion of the event or the grant money will be returned to PAC general budget.