

Minutes unofficial until approved by Public Safety Advisory Commission

1. ROLL CALL

Meeting called to order by Glenn VanBlarcom at 7:31 am

Members Present: Glenn VanBlarcom, Anne Niven, Jayne Cravens, Ray Arkus.

Members Absent: Ryan Duve, Tom Epler, Drue Garrison and Jeffrey Boivin

Liaisons Non-Voting Representatives Present: Rob Farris, Guy Storms and Tim Rippe

Others Present: Michael Kinkade, Kara Finn, Patrick Wineman, Jesse VanderZanden and Janie Schutz

2. INTRODUCTIONS

Self-Introductions were made.

3. CITIZEN COMMUNICATIONS:

4. APPROVAL OF MINUTES

MOTION TO APPROVE SEPTEMBER 26th, 2018 MEETING MINUTES.

Unable to approve due to lack of quorum

- 5. ADDITIONS/DELETIONS:** Tim Rippe and Jesse VanderZanden spoke on the recent activity of the City Council in regards to Boards and Commissions. The B&C's are under review by the Council as certain ones are statutory and others are not. Different items are being discussed regarding chairpersons and the amount of terms a chairperson can serve, the support that is provided to the B&C's in regards to record keeping, public meeting laws, etc. There will be an informational meeting for all B&C members to attend regarding these topics and an email will be sent out with this information. Once sufficient information has been provided, the Council will have another work session and take some sort of formal action most likely by next year.

6. STAFF REPORTS

Police Department- Chief Schutz went over the police memorandum. There are three new officers in a training that consists of five phases: one is in phase four training and will be released solo in the next couple of months. The second officer is in stage two and the third officer will be in phase one. Officers are going through crisis intervention training focusing on de-escalation. The code enforcement officer position has been filled and is a

great benefit to the community.

Chief Schutz nominated three officers to be recognized by the Oregon Peace Officer Association and all three nominations have been accepted.

Fire Department – Open House occurred on October 13th in Forest Grove, Cornelius, and Gaston. Attendance was a bit lower this year as there was good weather that day. On October 31st, the “Be Seen on Halloween” will occur. The Holiday Light Parade will occur on December 1st.

The Corn Roast went well with very high attendance. On 9/11, three thousand flags were donated and placed beneath the big flag in town. The new firefighter position has been filled with a conditional offer and awaiting for the background check to be completed.

The new fire alerting system that is funded by the WCCCA bond will begin installation soon. The department is currently prepping for a new ISO rating process. This directly affects fire homeowners insurance as the lower the rating, the better insurance rates are.

7. **NEW BUSINESS**

Good of the Order: Joseph Baxter resigned from PSAC.

Anne spoke on the importance PSAC and asked whether the staff designators or departments heads in charge of the commission, feel as if PSAC is necessary.

8. **ANNOUNCEMENT OF NEXT MEETING** – January 23rd, 2018 at Forest Grove Fire Department.

9. **ADJOURN**

Recorded & submitted by Kara Finn, Administrative Assistant