

***Minutes unofficial until approved by Public Safety Advisory Commission***

1. **ROLL CALL**

Meeting called to order by Jayne Cravens.

**Members Present:**, Anne Niven, Jayne Cravens, Jeffrey Boivin,

**Members Absent:** Tom Epler, Drue Garrison, Glenn VanBlarcom

**Liaisons Non-Voting Representatives Present:** Guy Storms, Pete Truax

**Others Present:** Patrick Wineman, Michael Kinkade, and Janie Schutz.

2. **INTRODUCTIONS**

Self-Introductions were made.

3. **CITIZEN COMMUNICATIONS:**

4. **APPROVAL OF MINUTES-** unable to approve January meeting minutes due to lack of quorum.

5. **ADDITIONS/DELETIONS:** Ray Arkus resigned from PSAC and Jayne Cravens suggested sending him a thank you letter for his service. Tonight is emergency preparedness presentation at FG Rogers Room, depending on the current weather.

6. **STAFF REPORTS**

**Police Department-** emailed out prior to meeting. Jayne Cravens inquired about the Police Strategic Plan. Chief Schutz shared the planning process and PSAC has no role at this time; however, there will be more to come in the future.

**Fire Department** – emailed out prior to meeting. Jayne Cravens inquired about annual report. Chief Kinkade shared that it is available by public records request as it is too large to email.

**City Council-** Councilor Rippe absent.

7. **NEW BUSINESS**

**Meeting Focus Topics-** Jayne Cravens would like a spring info meeting on the new police station proposal. Chief Schutz shared that her staff is working to prepare what an education program may look like. Chief's staff could potentially be available to hear input.

Jayne Cravens shared that the City has their work plan on the Forest Grove City website and it has some connections to PSAC. Jayne encourages PSAC members to read. Mayor Truax shared that the City Council has yet to finish council objectives, including major goals, which is connected to this plan.

Jayne Cravens shared examples of other local government events/activities that PSAC could get behind or sponsor. This spawned a larger group conversation about vision and direction of PSAC. Chief Schutz shared her honest opinion of what PSAC needs to do.

Mayor Truax spoke with the idea of having PSAC members to attend Oregon Capital to testify on subjects as a possible outcome for PSAC roles.

**Meeting Time/Frequency-** Jayne Cravens would like to propose every other month meeting for PSAC and will re propose in March. There was roundtable discussion regarding meeting times and frequency. Chief Schutz and Chief Kinkade indicated that the current time works best, but both acknowledge the potential impact to citizen involvement.

Anne Niven discussed dates/times for meetings and also stated she would like to see goals added annually for PSAC to focus on.

Anne Niven inquired about city staff not needing to attend future meetings. Chief Schutz shared that she doesn't think that will be well received by City Manager VanderZanden.

8. **ANNOUNCEMENT OF NEXT MEETING** – March 20<sup>th</sup>, 2019 at Forest Grove Fire Department.
9. **ADJOURN**  
Recorded & submitted by Kara Finn, Administrative Assistant