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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
Community Auditorium**

THURSDAY, APRIL 26, 2018 – 6:00 P.M.

Hope Kramer	Council Liaison, Elena Uhing	Deke Gundersen
Jacob Rose	Dale Feik, Chair	Brian Schimmel
Robin Lindsley	Amber Nieves, Vice Chair	Tabitha Merten
Fallon Harris		Tammy Banek Rydman
Kenneth Cobleigh		

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

AGENDA

TOPIC	PREPARATION	PROCESS
<u>COMMUNITY COMMUNICATIONS</u> 1. Anyone wishing to speak on an issue not on the agenda? Time: 6:00 / 5 minutes Purpose: Listen Leader: Vice Chair	None	<ul style="list-style-type: none"> State name and address for the record. Limit comments to three minutes or less.
<u>CONSENT AGENDA</u> 2. Any objection, or edits, to accept meeting minutes? Time: 6:05 / 5 minutes Purpose: Decision Leader: Vice Chair	Read previous meeting minutes and subcommittee minutes (attachments). Be prepared to offer edits.	<ul style="list-style-type: none"> Chair polls the team for edits. Accepts the minutes, with edits, if no objection.
<u>ADDITIONS/DELETIONS</u> 3. What changes, if any, should we make to the agenda? Time: 6:10 / 3 minutes Purpose: Input Leader: Vice Chair	None	Chair polls the team.
<u>COUNCIL LIAISON REPORT</u> 4. Is there relevant information from the City Council to share? Time: 6:13 / 10 minutes Purpose: Listen Leader: Councilor Uhing	None	Liaison informs the Commission on actions and plans by the City Council that are pertinent.

<p><u>STAFF REPORT</u></p> <p>5. Are there actions required by this body regarding City initiatives? Time: 6:23 / 10 minutes Purpose: Listen, Decision Leader: Brandi Walstead Keelan</p>		Liaison informs on the status of initiatives that intersect the City or external agencies.
<p>6. <u>MINI-GRANT APPLICATION: FARMERS MARKET WASTE CENTER</u></p> <p>Should the Commission award CEP mini-grant funds to this project? Time: 6:33/ 10 minutes Purpose: Decision Leader: Brian Schimmel/Kaely Summers</p>	Be prepared to ask questions and share your initial preference and your reasoning.	<ul style="list-style-type: none"> • Questions and additional information regarding the mini-grant request. • Decision to award CEP funds.
<p>7. <u>TUALITY PLAINS GRAINS UPDATE</u></p> <p>Are there applications to be considered? Time: 6:43/ 25 minutes Purpose: Discussion Leader: Robin Lindsley/Charlene Murdock</p>	Read any applications shared. Prepare any questions you may have.	Is there action to be taken?
<p>8. <u>CURRENT PROJECT PLANNING: KNOWLEDGE PUB DEBRIEF</u></p> <p>Focused planning for current projects. Time: 7:08 / 10 minutes Purpose: Update Leader: Jacob Rose</p>	Debrief of Knowledge Pub	<ul style="list-style-type: none"> • Review lessons learned • Identify possible improvements to next event • Identify what worked well
<p>9. <u>CURRENT PROJECT PLANNING: TOPICAL ARTICLES</u></p> <p>Focused planning for current projects. Time: 7:18/ 7 minutes Purpose: Discussion Leader: Robin Lindsley/Brian Schimmel</p>	April Article: Robin Lindsley May Article: Brian Schimmel	Provide feedback
<p>10. <u>CURRENT PROJECT PLANNING: Good Neighbor Agreements</u></p> <p>Focused planning for current projects Time: 7:25/ 10 minutes Purpose: Discussion Leader: Vice Chair Nieves</p>	Special Committee shares any relevant information	Chair polls the team. Chair may suspend; share further information post-adjournment.
<p>11. <u>COMMISSIONER COMMUNICATIONS</u></p> <p>Is there relevant information to be shared? Time: 7:35/ 20 minutes Purpose: Discussion Leader: ALL</p>		Chair polls the team. Chair may suspend; share further information post-adjournment.
<p><u>FUTURE AGENDA TOPICS</u></p> <p>12. What topics are necessary for the next meeting? Time: 7:55 / 5 minutes Purpose: Input Leader: Vice Chair</p>	Identify relevant topics for the following meeting	Chair polls the team.

<u>ADJOURNMENT</u> 13. Meeting Adjournment Time: NA Purpose: Decision Leader: Vice Chair	None	Chair adjourns the meeting if no objection.
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Please call Brandi Walstead Keelan at (503) 992.3298 if you cannot attend.

* Items under Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commission members who wish to remove item(s) from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).