



*A place where families and businesses thrive.*

**CITY OF FOREST GROVE  
SUSTAINABILITY COMMISSION  
Community Auditorium**

**THURSDAY, SEPTEMBER 27, 2018 – 6:00 P.M.**

Hope Kramer	Council Liaison, Elena Uhing	L.Kate Grandusky
Jacob Rose	Amber Nieves, Chair	Brian Schimmel
Robin Lindsley	Fallon Harris, Vice Chair	Tabitha Merten
Kenneth Cobleigh		Tammy Banek Rydman

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

**A G E N D A**

TOPIC	PREPARATION	PROCESS
<b><u>COMMUNITY COMMUNICATIONS</u></b> 1. Anyone wishing to speak on an issue not on the agenda? Time: 6:00 / 5 minutes Purpose: Listen Leader: Chair	None	<ul style="list-style-type: none"> <li>State name and address for the record.</li> <li>Limit comments to three minutes or less.</li> </ul>
<b><u>CONSENT AGENDA</u></b> 2. Any objection, or edits, to accept April and May meeting minutes? Time: 6:05 / 5 minutes Purpose: Decision Leader: Chair	Read meeting minutes for June. Be prepared to offer edits.	<ul style="list-style-type: none"> <li>Chair polls the team for edits.</li> <li>Accepts the minutes, with edits, if no objection.</li> </ul>
3. <b><u>ADDITIONS/DELETIONS</u></b> Time: 6:10 / 3 minutes Purpose: Input Leader: Chair	What changes, if any, should we make to the agenda?	Chair polls the team.
4. <b><u>COUNCIL LIAISON REPORT</u></b> Time: 6:13 / 10 minutes Purpose: Listen Leader: Councilor Uhing	Is there relevant information from the City Council to share?	Liaison informs the Commission on actions and plans by the City Council that are pertinent.
5. <b><u>STAFF REPORT</u></b> Time: 6:23 / 5 minutes Purpose: Listen, Decision Leader: Paul Downey	Are there actions required by this body regarding City initiatives?	Liaison informs on the status of initiatives that intersect the City or external agencies.

<p><b>6. <u>CURRENT PROJECT PLANNING: Mini-Grant</u></b>  <b>Time: 6:28/ 5 minutes</b>  <b>Purpose: Decision</b>  <b>Leader: Brian Schimmel/Elena Parker</b></p>	<p>Read the mini-grant application, be prepared with clarifying questions.</p>	<p>Should the commission support this mini-grant? Vote.</p>
<p><b>7. <u>GUEST SPEAKER: MICHELLE LARKINS</u></b>  <b>Time: 6:33/ 15 minutes</b>  <b>Purpose: Listen, Discuss</b>  <b>Leader: Michelle Larkins</b></p>	<p>No preparation.</p>	<p>Listen, discuss.</p>
<p><b>8. <u>CURRENT PROJECT PLANNING: Homelessness</u></b>  <b>Time: 6:48/ 10 minutes</b>  <b>Purpose: Committee Report</b>  <b>Leader: Brian Schimmel</b></p>	<p>Homelessness Committee will report information from their meetings.</p>	<p>Is there action for the Commission as a whole?</p>
<p><b>9. <u>CURRENT PROJECT PLANNING: School Gardens</u></b>  <b>Time: 6:58/ 10 minutes</b>  <b>Purpose: Committee Report</b>  <b>Leader: Fallon Harris</b></p>	<p>School Gardens committee will report information from their meetings.</p>	<p>Is there action for the Commission as a whole?</p>
<p><b>10. <u>COUNCIL AGENDA/WORK SESSION FOR PROJECT PROCESSES</u></b>  <b>Time: 7:08/ 45 minutes</b>  <b>Purpose: Listen, Discuss</b>  <b>Leader: Councilor Uhing/Paul Downey</b></p>	<p>Prepare for questions that you have on processes.</p>	
<p><b>11. <u>FUTURE AGENDA TOPICS</u></b>  <b>Time: 7:53/ 7 minutes</b>  <b>Purpose: Input</b>  <b>Leader: Chair</b></p>	<p>Identify relevant topics for the following meeting</p>	<p>Chair polls the team.</p>
<p><b>12. <u>ADJOURNMENT</u></b>  <b>Time: NA</b>  <b>Purpose: Decision</b>  <b>Leader: Chair</b></p>	<p>Meeting Adjournment</p>	<p>Chair adjourns the meeting if no objection.</p>

**Please call Paul Downey at (503) 992-3200 if you cannot attend.**

\* Items under Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commission members who wish to remove item(s) from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

**FUTURE AGENDA ITEMS:**  
**Devon Downeysmith: Clean Energy Jobs Update, October Knowledge Pub**  
**Commission seat: Economic Residential Solar Education**