



A place where families and businesses thrive.

**SUSTAINABILITY COMMISSION
THURSDAY, OCTOBER 25, 2018 – 6:00 P.M.
Community Auditorium, 1915 Main Street**

Kenneth Cobleigh L. Kate Grandusky Hope Kramer Robin Lindsley Tabitha Merten	Amber Nieves, Chair Fallon Harris, Vice Chair Elena Uhing, Council Liaison Paul Downey, Staff Liaison	Tammy Banek Rydman Brian Schimmel Johanna Peeters Weem, Student Jacob Rose, Student
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All meetings of the Sustainability Commission are open to the public and all persons are permitted to attend any meeting. The public may addressing the Commission as follows:

- ➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.
- ➔ Consent Agenda – Items on the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commission members who wish to remove an item(s) from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder’s Office, aruggles@forestgrove-or.gov, 503.992.3235, at least 48 hours prior to the meeting.

AGENDA

TOPIC	PREPARATION	PROCESS
<u>COMMUNITY COMMUNICATIONS:</u> 1. Anyone wishing to speak on an issue not on the agenda? Time: 6:00 / 5 minutes Purpose: Listen Leader: Chair	None	<ul style="list-style-type: none"> • State name and address for the record. • In the interest of time, please limit comments to three minutes or less.
<u>CONSENT AGENDA:</u> 2. Approve September 27, 2018, meeting minutes. Any objections or edits to the minutes? Time: 6:05 / 5 minutes Purpose: Decision Leader: Chair	Review meeting minutes. Be prepared to offer edits if any.	<ul style="list-style-type: none"> • Chair polls the team for edits. • Approve the minutes as presented, with edits, and if no objection.
3. <u>ADDITIONS/DELETIONS:</u> Time: 6:10 / 3 minutes Purpose: Input	Any additions or deletions to the Agenda?	<ul style="list-style-type: none"> • Chair polls the team.

Leader: Chair		
4. <u>COUNCIL LIAISON REPORT:</u> Time: 6:13 / 10 minutes Purpose: Listen Leader: Councilor Uhing	Is there relevant information from the City Council to share?	<ul style="list-style-type: none"> Liaison informs the Commission on actions and plans by the City Council that are pertinent.
5. <u>STAFF REPORT:</u> Time: 6:23 / 5 minutes Purpose: Listen, Decision Leader: Paul Downey	Are there actions required by this body regarding City initiatives?	<ul style="list-style-type: none"> Liaison informs on the status of initiatives that intersect the City or external agencies.
6. <u>CONTINUE DISCUSSION FOR COUNCIL AGENDA/WORK SESSION FOR PROJECT PROCESSES:</u> Time: 6:28/ 20 minutes Purpose: Listen, Discuss Leader: Elena Uhing/Paul Downey	No preparation.	<ul style="list-style-type: none"> Listen, discuss.
7. <u>REVIEW ACTION PLAN:</u> Time: 6:48/ 25 minutes Purpose: Committee Report Leader: Amber Nieves	Review action plan.	<ul style="list-style-type: none"> Is there action from the Commission as a whole?
8. <u>FUTURE AGENDA TOPICS:</u> Time: 7:13/ 7 minutes Purpose: Input Leader: Chair	Identify relevant topics for the following meeting	<ul style="list-style-type: none"> Chair polls the team.
9. <u>ADJOURNMENT:</u> Time: NA Purpose: Decision Leader: Chair	Meeting Adjournment	<ul style="list-style-type: none"> Chair adjourns the meeting if no objection.

If a commission member is unable to attend the meeting, please e-mail Paul Downey pdowney@forestgrove-or.gov or call 503.992.3220, prior to the meeting.

TO: Sustainability Commission

AGENDA ITEM: 7

FROM: Homelessness & Affordable Housing Subcommittee (Social Equity)

ACTION REQUESTED: Decision (adoption)

SUBJECT TITLE: Homeless Awareness

DATE: October 5, 2018

CONTRIBUTORS: Brian Schimmel, Fallon Harris, Kenneth Cobleigh

ISSUE STATEMENT: City Council adopted the Sustainability Commission’s 2018 work plan that includes *promote and engage in local efforts to address* issues of homelessness. The National Coalition for Homelessness & National Student Campaign Against Hunger and Homelessness has prescribed recommendations for a Hunger & Homelessness Awareness Week November 10-18, 2018.

BACKGROUND:

SUSTAINABILITY COMMISSION, June 28 - Staff Report: Recommendations of projects for completion.

Homelessness & Affordable Housing: National Coalition for Homelessness & National Student Campaign Against Hunger and Homelessness has a Hunger & Homelessness Awareness Week November 10-18, 2018. They recommend requesting your City Council/Mayor to do a proclamation declaring that same week awareness week for your community. Within that week, the commission to host various projects/events. Some event recommendations include: faces of homelessness panel which includes former or current local homeless individuals to speak on their experience; walk a mile in my shoes which entails pairing a homeless individual with a local community member, the homeless individual would take the paired person to the places where they get food, where they sleep, where they ask for money (if they do) and any other significant places for that homeless community member; one night without a home where a place is identified for homed and homeless community members to gather, provide food and supplies for homeless and raise money for a local homeless shelter. These are just some recommendations; the commission could come up with other or additional activities.

Forest Grove Sustainability Commission Work Plan FY 2018:

Social Equity:

Homelessness / affordable housing	Promote and engage in local efforts to address these issues
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RECOMMENDATION:

1. **Proclamation:** City Council/Mayor to do a proclamation declaring November 10-18 Hunger & Homelessness Awareness Week.
2. **Media:** subcommittee to write an op-ed to the News Times and promote an event in the utility mailer and Facebook; utilize videos produced by Pacific U. and local shelter.
 - a. Promotion to include: align multiple initiatives (below) and other civic organizations (Chamber of Commerce, Rotary, etc.)
3. **Event:** Temporary Emergency Shelters (TES) to host an event the same week, to precede the opening of a winter shelter and include invited guests.
 - a. TES to arrange an invitational and public forum, resembling the recent Latino Summit.
 - b. SC to promote the forum as the Knowledge Pub for the month of November.
 - c. TES to facilitate the event to include the following features:
 - Meal provided by Pacific U. and local shelter program [location tbd].
 - Assigned seating to ensure a diversity of interests at each table, with former or current homeless individuals to speak on their experience.
 - A facilitator to prompt dialogue at tables to engage in conversation (relationship).
4. **Walk with Someone:** an invitation for community members to *walk a mile in my shoes*.
 - a. The community member could stay overnight at the shelter - *one night without a home*.
 - b. The following morning, the community member could travel to designated places by bus; community members not staying overnight could join.
5. **Give Back:** volunteer time, raise money, donate, advocate
 - a. Proceeds could go toward a new Community Coalition to benefit nonprofits serving the most vulnerable in our community - **wwccoalition.org**
 - b. Opportunity to tie in with a **Pamplin** (News Times) campaign to raise money for local nonprofits organizations

Desired outcomes:

- Improve public understanding and community capacity to respond to the needs of persons and families experiencing homelessness.

The Immersive Shelter Experience provides an opportunity for facilitated conversation between those experiencing homelessness, those recently housed, city and county officials as well as social service providers. The event will include an informed discussion on the sheltering system in our area. Attendees will be invited to stay the night for an immersive shelter experience. This also provides shelter staff the experience of a "soft open", utilizing the programming and resources established for the season. The official shelter start date is November 19th.



November 10-18
MOVEMENT TO END HUNGER AND HOMELESSNESS

Features

- Proclamation** Declare *Awareness Week*
- Media** Op-ed, social media
- Event** Immersive Shelter Experience
- Give Back** Volunteer, donate, advocate

Objective

Promote and engage in local efforts to address issues of homelessness.

VOLUNTEER. DONATE. EDUCATE.



Immersive Shelter Experience
 Invitational Shelter and Community Conversation

November 14th
 5:00PM to 7:00AM
 2835 19th Ave, Forest Grove
 RSVP to: celeste.goulding@gmail.com

Program

- 5:00 PM Doors Open
- 5:30 PM Dinner Served
- 6:00 PM Facilitated conversation
- 7:30 PM Transition to overnight
- 7:00 AM Overnight guests depart

Purpose

Improve public understanding and empathy for those experiencing homelessness



Donations
wwccoalition.org

