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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
Community Auditorium**

THURSDAY, JUNE 28, 2018 – 6:00 P.M.

Hope Kramer	Council Liaison, Elena Uhing	L.Kate Grandusky
Jacob Rose	Amber Nieves, Chair	Brian Schimmel
Robin Lindsley		Tabitha Merten
Fallon Harris		Tammy Banek Rydman
Kenneth Cobleigh		

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

A G E N D A

TOPIC	PREPARATION	PROCESS
<u>COMMUNITY COMMUNICATIONS</u> 1. Anyone wishing to speak on an issue not on the agenda? Time: 6:00 / 5 minutes Purpose: Listen Leader: Chair	None	<ul style="list-style-type: none"> State name and address for the record. Limit comments to three minutes or less.
<u>CONSENT AGENDA</u> 2. Any objection, or edits, to accept April and May meeting minutes? Time: 6:05 / 5 minutes Purpose: Decision Leader: Chair	Read meeting minutes for April and May. Be prepared to offer edits.	<ul style="list-style-type: none"> Chair polls the team for edits. Accepts the minutes, with edits, if no objection.
3. <u>ADDITIONS/DELETIONS</u> Time: 6:10 / 3 minutes Purpose: Input Leader: Chair	What changes, if any, should we make to the agenda?	Chair polls the team.
4. <u>COUNCIL LIAISON REPORT</u> Time: 6:13 / 10 minutes Purpose: Listen Leader: Councilor Uhing	Is there relevant information from the City Council to share?	Liaison informs the Commission on actions and plans by the City Council that are pertinent.
5. <u>STAFF REPORT</u> Time: 6:23 / 10 minutes Purpose: Listen, Decision Leader: Brandi Walstead Keelan	Are there actions required by this body regarding City initiatives?	Liaison informs on the status of initiatives that intersect the City or external agencies.

6. <u>CO-OP HOUSING</u> Time: 6:33/ 30 minutes Purpose: Listen, Discuss Leader: Tabitha Merten, Linda Taylor	Be prepared to ask questions that you may have.	Ms. Merten will present information on CO-OP Housing & Ms. Taylor from Green Grove will present.
7. <u>Vacancies and Vice Chair Nomination/Election</u> Time: 7:03/ 5 minutes Purpose: Discussion Leader: Chair	Give consideration to the position of Vice Chair	Chair hears nominations. Vote as necessary to determine Vice Chair.
8. <u>Collaborative Sustainable Community</u> Time: 7:08/ 5 minutes Purpose: Decision Leader: Brian Schimmel	Review the final report sent with the meeting packet	Chair polls the commission for approval of the final report.
9. <u>CURRENT PROJECT PLANNING: KNOWLEDGE PUB</u> Time: 7:13/ 10 minutes Purpose: Discussion Leader: Jacob Rose	Next pub planning	Is there action to be taken? Are there planning considerations for the Commission as a whole?
10. <u>CURRENT PROJECT PLANNING: TOPICAL ARTICLES</u> Time: 7:23/ 5 minutes Purpose: Discussion Leader: Chair	June article- Fallon	Does Ms. Harris have any information to present? July article – Deke (would anyone like to take this month?)
11. <u>CURRENT PROJECT PLANNING: BIKE SHARE GRANT</u> Time: 7:28/ 10 minutes Purpose: Decision Leader: Brandi Walstead Keelan	Read the grant extension request written by Mitch Taylor, sent with meeting packet.	Chair polls the team for vote and comment Should the Commission request an extension? If so, the letter should remove Mitch Taylor’s name – replace with Ms. Merten
12. <u>COMMISSIONER COMMUNICATIONS</u> Time: 7:38/ 15 minutes Purpose: Discussion Leader: ALL	Open discussion of issues of importance, update, clarification from Commission members	Chair polls the team. Chair may suspend; share further information post-adjourment.
13. <u>FUTURE AGENDA TOPICS</u> Time: 7:53/ 7 minutes Purpose: Input Leader: Chair	Identify relevant topics for the following meeting	Chair polls the team.
14. <u>ADJOURNMENT</u> Time: NA Purpose: Decision Leader: Chair	Meeting Adjournment	Chair adjourns the meeting if no objection.

Please call Brandi Walstead Keelan at (503) 992.3298 if you cannot attend.

* Items under Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commission members who wish to remove item(s) from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).