

# Forest Grove Sustainability Commission Mini-Grant Application

**Grant Guidelines:**

- Provide seed money to local organizations offering sustainability projects addressing equity, economic, and/or environmental issues Forest Grove at **no charge** to the community.
- Preference is given to groups:
  - Serving underrepresented portions of the community such as children, seniors, low-income, and Latinos.
  - Providing a substantial in-kind contribution; volunteer support and/or donation of goods and services.
  - Demonstrating reuse, repurpose, recycled or local materials
- Eligible activities consistent with the Sustainability Commission's Action Plan
- Non-profit organizations and schools are eligible to apply
- Organizations are not required to be registered as a non-profit.



**Please print clearly or type your responses.**

Sponsor (organization, school, committee): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

A. Project Title: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

B. Mark all of the goals below which your project meets and explain how:

	Goals	How project meets this goal (be clear & specific)
<input type="checkbox"/>	Improve the appearance or environmental quality of the community	
<input type="checkbox"/>	Reduce the amount or toxicity of waste	
<input type="checkbox"/>	Increase reuse and recycling opportunities	
<input type="checkbox"/>	Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code	
<input type="checkbox"/>	Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.	
<input type="checkbox"/>	Result in improvement to, or an increase in, recreational areas and programs	
<input type="checkbox"/>	Result in improvement in safety	
<input type="checkbox"/>	Benefit youth, seniors, low income persons and/or underserved populations.	

Note: The Forest Grove Sustainability Commission makes every effort to ensure that a representative will participate in a project or attend events sponsored in part by the commission.

**C) Brief Description and Explanation of how the CEP funds will be used:**

Proposed schedule: Project start Date: \_\_\_\_\_ Project Completion Date: \_\_\_\_\_

D) Estimate how many residents will benefit if this project is funded: \_\_\_\_\_

Who will benefit if this project is funded? \_\_\_\_\_

**E) Projected Budget**

Total Estimated Costs: \$ \_\_\_\_\_

How these costs were estimated (quotes, catalog, previous projects, etc.): \_\_\_\_\_

List the payee(s) name and address (if known)

Categories	Mini-Grant Funds	Sponsor *	Other * (specify)
<b>Personnel Services (explain):</b>			
<b>Marketing &amp; Publicity (explain):</b>			
<b>Materials &amp; Supplies (explain):</b>			
<b>Other (explain):</b>			
<b>Total</b>	\$	\$	\$

% of Total Budget provided by Sponsor? \_\_\_\_\_ %

\* In-Kind Contribution

F) Name of organizations that will partner or collaborate with this project:

\_\_\_\_\_

G) Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

\_\_\_\_\_

H) Will the project be completed with the proposed funding or will future funding be necessary?

\_\_\_\_\_

I) Explain how the project would enhance sustainability in Forest Grove, either economically, environmentally, or socially?

\_\_\_\_\_

Application needs to be submitted 10 days prior to a regular Sustainability Commission meeting (held the 4<sup>th</sup> Thursday of each month) to be considered. Applicants should plan to attend the meeting to present the request and answer questions (10 minute presentation and 10 minutes for questions).