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**Urban Renewal Agency
Budget Committee Meeting Minutes**

**Thursday, May 10, 2018
8:30 pm, Community Auditorium**

Minutes unofficial until approved by URA Budget Committee.

1. CALLED TO ORDER AND ROLL CALL:

Council President Johnston called the URA Budget Committee meeting to order at 8:25 p.m.

ROLL CALL: PRESENT: Jeff Boivin, Rod Fuiten, Thomas Johnston, David Maisel, Timothy Rippe, Dale Smith, Elena Uhing and Malynda Wenzl. **ABSENT:** David Andersen, Tom Cook, Debby Roth, Ronald Thompson, Peter Truax and Adolph "Val" Valfre, Excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryce Baker, Senior Management Analyst; Colleen Winters, Library Director; Tom Gamble, Parks and Recreation Director; Janie Schutz, Police Chief; Rob Foster, Public Works Director; Michael Kinkade, Fire Chief; Keith Hormann, Light & Power Director; and Beverly Maughan, Executive Assistant to City Manager.

2. ELECTION OF CHAIR:

Johnston asked for nominations. Rippe nominated Rod Fuiten as Chair. The nomination was seconded by Smith and with all those present voting in favor, Fuiten was elected.

3. ADDITIONS/DELETIONS: NONE.

4. APPROVAL OF MINUTES FROM MAY 4 and MAY 11, 2017:

Johnston moved, seconded by Rippe, to approve the minutes as presented. With all those present voting in favor, motion passed.

5. BUDGET MESSAGE FOR 2018-19 PROPOSED BUDGET:

Executive Director VanderZanden reviewed the budget message of the Urban Renewal Agency as presented in the Proposed Budget document.

6. REVIEW AND DISCUSSION OF 2018-19 PROPOSED BUDGET:

Downey highlighted the significant increases in revenue anticipated in FY 2018-19 and noted the proposed expenditures for Storefront Improvement Grants, FG Senior and Community Center kitchen upgrade, and interest expense on the loan for the Jesse Quinn project. In response to Wenzl's inquiry as to how the kitchen upgrade is revitalizing the downtown area and bringing in tax revenue, Downey replied that the Urban Renewal Plan allowed for more than the downtown core area and the revitalization of the FGS&CC will help bring people into the downtown area.

VanderZanden noted that there were two funds that could be utilized for the kitchen upgrade – the URA or the General Fund.

Fuiten recommended, with the consensus of the committee, that staff bring back the URA plan with policy and process definitions and expectations from URA investment including a measurement of success or return on investment with the funds used from URA.

7. **PUBLIC COMMENT ON PROPOSED BUDGET:** Fuiten asked for public comment on the proposed budget. None
8. **DISCUSSION AND APPROVAL OF 2018-19 PROPOSED BUDGET:** Tabled to May 17, 2018.
9. **ADJOURNMENT:**
Chair Fuiten adjourned the meeting at 8:53 pm.
Respectfully submitted by

Beverly Maughan, Executive Assistant