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**Urban Renewal Agency
Budget Committee Meeting Minutes**

**Thursday, May 17, 2018
8:19 pm, Community Auditorium**

Minutes approved by URA Budget Committee on May 2, 2019.

1. CALLED TO ORDER AND ROLL CALL:

Council President Johnston called the URA Budget Committee meeting to order at 8:19 p.m.

ROLL CALL: PRESENT: David Andersen, Jeff Boivin, Tom Cook, Rod Fuiten, Tom Johnston, David Maisel, Timothy Rippe, Debby Roth, Dale Smith, Ron Thompson, Peter Truax, Elena Uhing, and Malynda Wenzl. **ABSENT:** Val Valfre, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryce Baker, Senior Management Analyst; and Beverly Maughan, Executive Assistant to City Manager.

2. CONTINUED DISCUSSION AND APPROVAL OF 2018-19 PROPOSED BUDGET:

VanderZanden reiterated the City's contribution needed for the FGS&CC Kitchen Improvement Project was \$275,000 and that staff proposed smoothing out the cost by using two available sources which raised good discussion regarding the intent and purpose of the URA. He noted staff would develop the requested URA Plan for future discussion. At this time, staff was proposing three alternatives for funding the kitchen project: 1) using \$150,000 URA funds as an eligible one-time expense and \$125,000 Capital Projects funds; 2) using \$150,000 General Fund Reserves and \$125,000 Capital Projects funds; or 3) any combination of General Fund Reserves and URA funds without increasing the Capital Project expenditure of \$125,000. Wenzl restated that the URA needs to establish a policy and vision of what projects to support and expectations from investment of URA funds.

Amendment to the Proposed Budget:

Rippe moved, seconded by Andersen, to decrease construction grants expenditures by \$150,000 and increase Undesignated Projects by \$150,000.

DISCUSSION: Truax noted he would not support the motion because he feels the URA takes a significant role in the overall development of the town center and that the Senior Center is part of the town center.

ROLL CALL VOTE: AYES: David Andersen, Jeff Boivin, Tom Cook, Rod Fuiten, David Maisel, Timothy Rippe, Debby Roth, Dale Smith, Ron Thompson, Elena Uhing, and Malynda Wenzl. NOES: Truax. ABSTAIN: Tom Johnston. ABSENT: Val Valfre, excused. Motion passed 11-2.

Approval of FY 2018-19 URA BUDGET

Truax moved, seconded by Wenzl, to approve expenditures for FY 2018-19 in the amount of \$400,182 and to establish the maximum expenditures for each category as shown on FY 2018-19 Expenditures as amended.

VOICE VOTE: With all those present voting in favor, motion passed 13-0.

Approval to Assess Taxes

Truax moved, seconded by Smith, to approve, for FY 2018-19, that the Budget Committee for the Forest Grove Urban Renewal Agency recommend that the Board of Directors for the Forest Grove Urban Renewal Agency certify to the County Assessor for the Forest Grove Urban Renewal Agency Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457. DISCUSSION: None.

VOICE VOTE: With all those present voting in favor, motion passed 13-0.

3. ADJOURNMENT:

Chair Fuiten adjourned the meeting at 8:37 pm.

Respectfully submitted by

Beverly Maughan, Executive Assistant