



Urban Renewal Agency Meeting Minutes

**Monday, May 11, 2020
6:30 p.m., Community Auditorium**

***Minutes are unofficial until approved by the Urban Renewal Agency.
Urban Renewal Agency approved minutes as presented June 22, 2020.***

1. CALLED TO ORDER AND ROLL CALL:

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the regular URA meeting to order at 6:35 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the URA Board limited in-person contact and social distancing. **The Board conducted the URA meeting remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and City Recorder Ruggles and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time). The URA Board accepted written comments on items not on the agenda submitted by May 11, 2020, 3pm, to the City Recorder.

ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY WEBEX REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph "Val" Valfre; Malynda Wenzl, Vice Chair; and Peter Truax, Chair.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Bryan Pohl, Community Development Director (Webex remotely); Dan Riordan, Senior Planner (Webex remotely); Jeff king (Webex remotely); Michael Kinkade, Fire Chief (in the Community Auditorium); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA:

A. Approve Urban Renewal Agency Special Meeting Minutes of April 27, 2020.

MOTION: Director Valfre moved, seconded by Director Rippe, to approve the Consent Agenda as presented. ROLL CALL VOTE: AYES: Directors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Director Chair Truax. NOES: None. MOTION CARRIED 7-0.

4. **ADDITIONS/DELETIONS:** None.
5. **PRESENTATIONS:** None.
6. **URA RESOLUTION NO. 2020-04 ADOPTING URBAN RENEWAL AGENCY 2020 WORK PLAN**

Staff Report:

Pohl presented the above-proposed resolution for Urban Renewal Agency (URA) Board consideration, noting the proposed resolution is adopting the URA's 2020 Work Plan, which adds Action Plans under each of the URA's Goals (5) and Objectives (13). Pohl reported staff met in work session with the Board on April 27, 2020, and presented the URA's 2019 Annual Report and Accomplishments and the draft 2020 Work Plan. In conclusion of the above-noted staff report, Pohl advised staff is recommending the URA Board approve the proposed resolution as outlined in Exhibit A, noting the Work Plan will be integrated with the proposed budget process for Fiscal Year 2020-21.

Before proceeding with Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2020-04.

VanderZanden read URA Resolution No. 2020-04 by title.

MOTION: Director Rippe moved, seconded by Director Uhing, to approve URA Resolution No. 2020-04 Adopting Urban Renewal Agency 2020 Work Plan.

Board of Directors Discussion:

Hearing no concerns from the Board, Director Chair Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Directors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Director Chair Truax. NOES: None. MOTION CARRIED 7-0.

7. **ADJOURNMENT:**

Director Chair Truax adjourned the URA regular meeting at 6:44 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder