



URBAN RENEWAL AGENCY MEETING AGENDA

MONDAY, JUNE 22, 2020
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET

9:15 PM URBAN RENEWAL AGENCY MEETING

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the Urban Renewal Agency (URA) Board is limiting in-person contact and social distancing. The URA meeting will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Board encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live at the start time, or shortly thereafter, by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE [Channel 30](#) and Live Streamed on [YouTube Channel 30](#). Written comments on an item not on the URA Agenda may be submitted by June 22, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, DIRECTOR BOARD CHAIR

Malynda H. Wenzl, Director Board President
Kristy L. Kottkey, Director
Timothy A. Rippe, Director

Elena Uhing, Director
Mariana Valenzuela, Director
Adolph "Val" Valfre, Jr., Director

All regular meetings of the Urban Renewal Agency are open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Urban Renewal Agency Board as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Board action.

Citizen Communications: Anyone wishing to address the Board on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Urban Renewal Agency Board, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

FOREST GROVE URBAN RENEWAL AGENCY AGENDA

JUNE 22, 2020

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- 9:15**
1. **URBAN RENEWAL AGENCY MEETING:** Call to Order and Roll Call. The Urban Renewal Agency will convene and be video conferencing remotely during the meeting.
 2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Board on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Written comments may be submitted by June 22, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you.
 3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Board members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
 - A. Approve Urban Renewal Agency Work Session (2019 URA Annual Report and Draft URA 2020 Work Plan) Meeting Minutes of April 27, 2020.
 - B. Approve Urban Renewal Agency Work Session (Site B Redevelopment Proposal) Meeting Minutes of May 11, 2020.
 - C. Approve Urban Renewal Agency Regular Meeting Minutes of May 11, 2020.
 - D. Approve Urban Renewal Agency Work Session (Business Assistance Program) Meeting Minutes of May 11, 2020.
 4. **ADDITIONS/DELETIONS:**
 5. **PRESENTATIONS:** None
 6. **PUBLIC HEARING AND URA RESOLUTION NO. 2020-05 OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE TAX INCREMENT FOR FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021**
 7. **ADJOURNMENT:**
- 9:30**

Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager

9:20

3A



Urban Renewal Agency Work Session Minutes
2019 URA Annual Report &
Draft 2020 URA Work Plan

Monday, April 27, 2020
5:30 p.m., Community Auditorium

Minutes are unofficial until approved by the Urban Renewal Agency.

1. CALLED TO ORDER AND ROLL CALL:

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the URA work session to order at 5:30 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the URA Board limited in-person contact and social distancing. **The Board conducted the URA work session remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and City Recorder Ruggles and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time).

ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY WEBEX

REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph "Val" Valfre; Malynda Wenzl, Vice Chair; and Peter Truax, Chair.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Bryan Pohl, Community Development Director (Webex remotely); Michael Kinkade, Fire Chief (in the Community Auditorium); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. WORK SESSION: URBAN RENEWAL AGENCY (URA) 2019 ANNUAL REPORT/ACCOMPLISHMENTS AND DRAFT 2020 WORK PLAN

Pohl and VanderZanden facilitated the work session, noting the purpose of the work session was to present the URA's 2019 Annual Report and Accomplishments (Attachment 1) and draft 2020 Work Plan (Attachment 2). Pohl noted in 2019, the URA adopted a Work Plan, which added Action Plans under each of the URA's Goals (5) and Objectives (13). Pohl presented a PowerPoint presentation overview

of the URA's 2019 Annual Report and Accomplishments, noting the URA accomplished several projects, including forming an Urban Renewal Advisory Committee (URAC); amending the URA Plan to include elements of the Town Center Program; issued Request for Proposals (RFP) to develop a Festival Street Concept; selected decorative banner poles under the Installation Art Program; awarded grants under the Storefront Improvement Program; and issued an RFP for Site B redevelopment. In March 2020, in response to COVID-19 pandemic, the URA implemented an Emergency Business Assistance Program to help pay April mortgage/rent for small businesses within the URA boundary. In order to fund the emergency program, the URA accepted all open applications under the Storefront Improvement Program and Installation Art Program and placed a hold on any subsequent applications for the ensuing year. In addition, Pohl presented an overview of the Draft 2020 Work Plan and proposed Action Plans.

URA Board Discussion:

Director Chair Truax opened the floor and roundtable discussion ensued pertaining to the URA's 2019 Annual Report and Accomplishments (Attachment 1) and draft 2020 Work Plan (Attachment 2) and proposed Action Plans and RFP for Site B. In conclusion of the above-noted discussion, Downey and VanderZanden addressed various inquiries pertaining to the RFP for Site B, noting one proposal was received and work sessions are tentatively scheduled with the URAC on May 7 and URA Board on May 11, 2020, to consider the proposal. In addition, VanderZanden advised staff will bring back a proposed resolution for URA Board consideration adopting the URA 2020 Work Plan, to which the Board collectively concurred.

The URA Board took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT:

Director Chair Truax adjourned the URA work session meeting at 5:51p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



Urban Renewal Agency Work Session Minutes
Site B Redevelopment Proposal

Monday, May 11, 2020
6:00 p.m., Community Auditorium

Minutes are unofficial until approved by the Urban Renewal Agency.

1. CALLED TO ORDER AND ROLL CALL:

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the URA work session to order at 6:00 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the URA Board limited in-person contact and social distancing. **The Board conducted the URA work session remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and City Recorder Ruggles and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time).

ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY WEBEX REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph "Val" Valfre; Malynda Wenzl, Vice Chair; and Peter Truax, Chair.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Bryan Pohl, Community Development Director (Webex remotely); Jeff King, Economic Development Manager (Webex remotely); Michael Kinkade, Fire Chief (in the Community Auditorium); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. WORK SESSION: SITE B REDEVELOPMENT PROPOSAL

Pohl, Downey and VanderZanden facilitated the work session, noting the purpose of the work session was to consider a proposal for Redevelopment of Agency-owned Site B (Times-Litho), a 0.96-acre site located in downtown at the corner of Pacific Avenue and B Street, west of Jesse Quinn development, and next steps, which is consistent with URA Action Plans 1.1, 3.1, 4.5, 4.6 and 5.1, to consider "disposition alternatives for Site B.". The URA Board held work sessions on November 25, 2019, and January 27, 2020, and reached consensus on the objectives contained in

the Request for Proposals (RFP). Downey reported the RFP was widely advertised for two months and all parties who expressed prior interest in Site B were sent a notice, noting one proposal was received, which staff reviewed and found it qualified for consideration by the Urban Renewal Advisory Committee (URAC) and URA Board. Downey reported the proposal was submitted by the President of WelshCORP, managing member of MFF Properties, LLC, and Chief Executive Officer of Fresh Foods. Pohl and Downey presented a PowerPoint presentation overview of the proposal and verbatim excerpts from proposal, noting Fresh Foods is a family-owned, veteran-run, full-service grocery store specializing in natural, organic, gluten-free, vegan and environmentally-friendly products, as well as traditional favorites, and one of the few grocery stores in the State to act as a Liquor Agent for the Oregon Liquor Control Commission. Established in 1997, Fresh Foods has grown from a single store with \$600,000 in annual sales to two locations (Manzanita and Cannon Beach) with over \$12,000,000 in sales. Fresh Foods employees 55 people with steady, year-around jobs. Pohl and Downey referenced slides showing the project and building highlights, noting Fresh Foods is looking to take their brand eastward to Washington and Yamhill counties as they have been approached by multiple municipalities. Pohl advised the URAC considered the proposal at its meeting of May 7, 2020, and recommended the URA Board accept the proposal. In addition, staff advised the URA Board may:

- Option 1: Reject proposal and re-advertise. If the URA Board rejects the proposal, provide input on what criteria would change for the new solicitation.
- Option 2: Accept proposal and authorize staff to begin negotiating an Exclusive Negotiating Agreement (ENA). The ENA would:
 - (1) Authorize exclusive negotiations with the proposer. The means no other proposals will be considered while the ENA is in effect.
 - (2) Address pre-development assistance, studies, access, insurance, and base development criteria, i.e., parking.
 - (3) Once negotiated, the ENA requires the URA Board approval by resolution.

URA Board Discussion:

Director Chair Truax opened the floor and roundtable discussion ensued pertaining to the proposal received and the vision and project redevelopment objectives identified in the RFP for Site B and the desire of incorporating an affordable housing element. Pohl and Downey addressed the above-noted affordable housing element, noting Fresh Food does not have experience with including affordable housing but is working to contract out the housing element of the proposal. The proposal includes housing units (12 – 900 sq/ft Housing units overhead that will be in the affordable scale with one unit reserved for business use). If housing is included, at least 30% of the units must be affordable for households earning no more than 60% of Washington County's median household income. In response to the type of funding incentives that the URA or City may need to provide, Downey advised once all the requirements of the ENA have been satisfied, staff will seek URA Board consensus

to negotiate a Disposition and Development Agreement (DDA), which spells out the terms and conditions under which the property is disposed of, the project is constructed, and any URA or City assistance is provided. Downey added the DDA requires a Public Hearing and URA Board approval. If City assistance is provided, the DDA would also require Council approval. VanderZanden advised staff will hold work sessions during the DDA negotiations to assure project goals and objectives are met, noting the DDA normally takes 4-6 months. In conclusion of the above-noted discussion, the URA Board collectively concurred to proceed with Option 2: Accept proposal and authorize staff to begin negotiating an Exclusive Negotiating Agreement (ENA), to which VanderZanden advised staff will hold a joint work session with the URAC and URA Board prior to scheduling the ENA for URA Board approval.

The URA Board took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT:

Director Chair Truax adjourned the URA work session meeting at 6:35 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

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Minutes are unofficial until approved by the Urban Renewal Agency.

1. CALLED TO ORDER AND ROLL CALL:

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the regular URA meeting to order at 6:35 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the URA Board limited in-person contact and social distancing. **The Board conducted the URA meeting remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and City Recorder Ruggles and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time). The URA Board accepted written comments on items not on the agenda submitted by May 11, 2020, 3pm, to the City Recorder.

ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY WEBEX REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph "Val" Valfre; Malynda Wenzl, Vice Chair; and Peter Truax, Chair.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Bryan Pohl, Community Development Director (Webex remotely); Dan Riordan, Senior Planner (Webex remotely); Jeff king (Webex remotely); Michael Kinkade, Fire Chief (in the Community Auditorium); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA:

A. Approve Urban Renewal Agency Special Meeting Minutes of April 27, 2020.

MOTION: Director Valfre moved, seconded by Director Rippe, to approve the Consent Agenda as presented. **ROLL CALL VOTE:** AYES: Directors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Director Chair Truax. NOES: None. **MOTION CARRIED 7-0.**

4. **ADDITIONS/DELETIONS:** None.
5. **PRESENTATIONS:** None.
6. **URA RESOLUTION NO. 2020-04 ADOPTING URBAN RENEWAL AGENCY 2020 WORK PLAN**

Staff Report:

Pohl presented the above-proposed resolution for Urban Renewal Agency (URA) Board consideration, noting the proposed resolution is adopting the URA's 2020 Work Plan, which adds Action Plans under each of the URA's Goals (5) and Objectives (13). Pohl reported staff met in work session with the Board on April 27, 2020, and presented the URA's 2019 Annual Report and Accomplishments and the draft 2020 Work Plan. In conclusion of the above-noted staff report, Pohl advised staff is recommending the URA Board approve the proposed resolution as outlined in Exhibit A, noting the Work Plan will be integrated with the proposed budget process for Fiscal Year 2020-21.

Before proceeding with Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2020-04.

VanderZanden read URA Resolution No. 2020-04 by title.

MOTION: Director Rippe moved, seconded by Director Uhing, to approve URA Resolution No. 2020-04 Adopting Urban Renewal Agency 2020 Work Plan.

Board of Directors Discussion:

Hearing no concerns from the Board, Director Chair Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Directors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Director Chair Truax. NOES: None. MOTION CARRIED 7-0.

7. **ADJOURNMENT:**

Director Chair Truax adjourned the URA regular meeting at 6:44 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



**Urban Renewal Agency Work Session Minutes
Emergency Business Assistance Program**

**Monday, May 11, 2020
9:00 p.m., Community Auditorium**

Minutes are unofficial until approved by the Urban Renewal Agency.

1. CALLED TO ORDER AND ROLL CALL:

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the URA work session to order at 9:24 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the URA Board limited in-person contact and social distancing. **The Board conducted the URA work session remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and City Recorder Ruggles and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time).

ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY WEBEX REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph "Val" Valfre; Malynda Wenzl, Vice Chair; and Peter Truax, Chair.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Bryan Pohl, Community Development Director (Webex remotely); Michael Kinkade, Fire Chief (in the Community Auditorium); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. WORK SESSION: EMERGENCY BUSINESS ASSISTANCE PROGRAM

Pohl, Downey and VanderZanden facilitated the work session, noting the purpose of the work session was to consider adding monies to the Urban Renewal Agency's (URA) Emergency Business Assistance Program to help pay May mortgage/rent for small businesses within the URA boundary. Pohl reported in March 2020, in response to COVID-19 pandemic, the URA implemented an Emergency Business Assistance Program and authorized awarding \$126,000 in grants to help pay April rent/mortgage for small businesses within the URA boundary. Pohl noted the URA

awarded grants to 80 businesses (approximately 80-90%) (Average grant awarded was \$1,576). Pohl and Downey presented a PowerPoint presentation overview of the URA financial position, noting the URA authorized three five-year programs and one study, which were listed in the slide, noting the programs were fully funded in Fiscal Year 2019-20 leaving approximately \$25,000 in discretionary monies for Fiscal Year 2020-21. In conclusion of the above-noted staff report, Pohl and Downey advised staff recommends the URA Board discuss and consider the following proposed options:

- Option 1: Delay consideration and take no action.
- Option 2: Add monies to URA Program. For example, if \$80,000 was added, this amount could award grants up to \$1,000 per qualifying businesses. These monies would come from URA reserves. If the Board chooses this Option, staff recommends the City also consider the same program for businesses outside of the URA boundary.
- Option 3: Do not add monies to the URA program and instead authorize the City to implement the same or similar program for small businesses within the city limits, excluding the URA boundary, to help pay rent/mortgage for the month of May, 2020, which would be funded by General Funds.

URA Board Discussion:

Director Chair Truax opened the floor and roundtable discussion ensued pertaining to the above-proposed options. In response to URA reserves and Option 2 noted above, Downey advised depending on URA funding amount, additional grant funding may impact the authorized programs and the ability to fund construction for Festival Street, redevelopment of Site B and other capital and/or redevelopment projects. In response to Option 2 and Option 3 noted above, Downey advised the City's program would be funded by General Fund reserves and the program would be based on the same criteria as the URA program. Roundtable discussion ensued pertaining to the businesses qualifying for other programs implemented by other agencies, such as Coronavirus Relief Fund and the CARES Act, to which it was noted that businesses could qualify for federal funding but would not qualify for CARES Act funding for Washington County. In response to timber harvest revenue, Downey advised the timber revenue can only be used for Water Fund capital projects and debt service. In response to the number of qualifying businesses outside of the URA boundary, VanderZanden advised staff has determined that approximately 15 businesses would be eligible for grants pursuant to the program guidelines, i.e. must have a valid business license, noting it is difficult to forecast how many will actually apply for the City's program. Pohl reported the URA received 10 applications from businesses outside of the URA boundary and received two complaints, noting the complaints were centered on businesses not being eligible for URA grant monies. In conclusion of the above-noted discussion, the URA Board collectively concurred with Option 3, which would not authorize adding monies to the URA program and instead authorize the City to implement the same or similar

program for small businesses within the city limits, excluding the URA boundary, to help pay rent/mortgage for the month of May, 2020, which would be funded by General Funds. In addition, VanderZanden advised staff will bring back a proposed resolution for Council consideration, to which the Board collectively concurred.

The URA Board took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT:

Director Chair Truax adjourned the URA work session meeting at 10:50 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>6.</u>
MEETING DATE:	<u>06/22/2020</u>
FINAL ACTION:	<u>URA RESO 2020-05</u>

URBAN RENEWAL AGENCY STAFF REPORT

TO: *Urban Renewal Agency Board of Directors*

FROM: *Jesse VanderZanden, Executive Director*

MEETING DATE: *June 22, 2020*

PROJECT TEAM: *Paul Downey, Administrative Services Director*

SUBJECT TITLE: *Adoption of FY 2020-21 URA Budget and Levying of Property Taxes*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ordinance	Order	X	Resolution	Motion	Informational		

X all that apply

ISSUE STATEMENT: The Forest Grove Urban Renewal Budget Committee approved on June 4, 2020, the Proposed FY 2020-21 Budget of \$778,830 and declared the tax increment to be collected. The Urban Renewal Agency (URA) Board now needs to adopt the FY 2020-21 Approved Budget, make the appropriations that set the legal expenditure level, and declare the tax increment to be collected for FY 2020-21. Staff has prepared a resolution that includes all three actions for the Board’s consideration.

BACKGROUND: This is the fifth operating budget for the URA. The principal revenues that will be available in FY 2020-21 are the taxes collected on the incremental increase in the assessed value of the URA. The Budget includes funds to pay principal and interest to the City’s Capital Project Fund for debt for the land purchase and the loan for development costs. Staff has not proposed any changes to the Budget approved by the URA Budget Committee.

FISCAL IMPACT: The projected property taxes on the increase in incremental assessed value for the URA will be sufficient to repay the debt service and operating costs of the URA. Proposed projects include storefront improvement grants, a parklet pilot project, public art in the downtown area, and a concept study of a festival street on 21st Street. Also included in the budget are funds to evaluate the proposed development on Site B at the corner of Pacific Avenue and “B” Street.

STAFF RECOMMENDATION: Staff recommends the Urban Renewal Agency Board of Directors approve the attached resolution to adopt the FY 2020-21 Budget, set the legal appropriations for FY 2020-21, and declare the tax increment for FY 2020-21.

ATTACHMENT(S): Resolution Of The City Of Forest Grove Urban Renewal Agency Adopting The Budget, Making Appropriations, And Declaring The Tax Increment For Fiscal Year Commencing July 1, 2020, And Ending June 30, 2021

URBAN RENEWAL AGENCY OF THE CITY OF FOREST GROVE

URA RESOLUTION NO. 2020-05

**RESOLUTION OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY
ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING
THE TAX INCREMENT FOR FISCAL YEAR COMMENCING
JULY 1, 2020, AND ENDING JUNE 30, 2021**

WHEREAS, the Budget Committee of the City of Forest Grove Urban Renewal Agency has approved a budget and the collection of the tax increment for the Urban Renewal Agency for the fiscal year commencing July 1, 2020, pursuant to the provisions of the Oregon Local Budget Law; and

WHEREAS, staff has not proposed any change to the Budget approved by the Budget Committee, and

WHEREAS, a hearing has been held before the Urban Renewal Agency Board of Directors as required by law, and

WHEREAS, it appears to the Board that the Budget approved by the Budget Committee and the tax increment set by the Budget Committee should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1: That the City of Forest Grove Urban Renewal Agency Board hereby adopts the FY 2020-21 Budget in the total amount of \$778,830. The Budget is on file with City Recorder's Office.

Section 2: That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, and for the purposes hereby appropriated as follows:

<u>General Fund</u>	
Materials and Services	\$460,139
Debt Service	<u>318,691</u>
Total Appropriations	<u>\$778,830</u>

Section 3: The City of Forest Grove Urban Renewal Agency certifies to the Washington County Assessor's Office a request for the Forest Grove Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 4: This resolution is effective immediately upon its enactment by the Urban Renewal Agency Board.

PRESENTED AND PASSED this 22nd day of June, 2020.

Jesse VanderZanden
Urban Renewal Agency Executive Director

APPROVED by the Urban Renewal Agency of the City of Forest Grove at a regular meeting on this 22nd day of June, 2020, and filed with the Forest Grove City Recorder this date.

Peter B. Truax
Urban Renewal Agency Board Chair